

# MLREMS – System Operations Committee

## Meeting Minutes

<b>Subject</b>	MLREMS – System Operations Committee	<b>Meeting Notes : Dates</b>	04-10-2012	
<b>Facilitator</b>	Tim Frost	<b>Time</b>	08:30AM	
<b>Location</b>	GoTo Meeting	<b>Scribe</b>	Tim Frost	
<b>Attendees</b>	Tim Frost; Mark Philippy			
	<b>This workgroup’s responsibility is:</b> To coordinate the Council's role in the ambulance service determination of need process (NYS Public Health Law Article 30, Section 3003.5 and 3008), review and make recommendations to the Council regarding exemptions from staffing standards (NYS Public Health Law Article 30, 3003.m). Voting members of this committee must be members of the Council.			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
1	<b>Brockport Volunteer Fire Department</b> <ul style="list-style-type: none"> <li>• BLSFR Application for Agency Code Number</li> </ul>	Items that need addressed: <ul style="list-style-type: none"> <li>• <b>BLSFR Checklist</b> <ul style="list-style-type: none"> <li>○ <b>Bullet 3</b> – Need additional letters from the towns of Sweden &amp; Clarkson</li> <li>○ <b>Bullet 4</b> – Need additional information along with letter from ECD to highlight “regular and ongoing” services</li> <li>○ <b>Bullet 5</b> – Needs a narrative description of BLS response activities.</li> <li>○ <b>Bullet 11</b> – Information needs to be included. This can be included in Narrative from Bullet 5</li> <li>○ <b>Bullet 13</b> – Need a copy of QA/QI program or agreement</li> </ul> </li> </ul>		

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		<ul style="list-style-type: none"> <li>• <b>PAD Application:</b> <ul style="list-style-type: none"> <li>○ Missing Authorizing Signature</li> <li>○ Lakeside Fax Number</li> </ul> </li> </ul> <p>Tim Frost will contact Chief Henry to discuss application deficiencies. The goal will to have them resubmit the application to the System Operations Committee for review prior to the next scheduled Council Meeting in May.</p>		
<b>2</b>	<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• Clifton Fire Department Inc. <ul style="list-style-type: none"> <li>○ BLSFR Application for Agency Code Number</li> </ul> </li> <li>• Point Pleasant Fire District <ul style="list-style-type: none"> <li>○ BLSFR Application for Agency Code Number</li> </ul> </li> <li>• Determination of Public Need <ul style="list-style-type: none"> <li>○ Original</li> <li>○ Transfer</li> </ul> </li> </ul>	<p>Correspondence completed and sent back to agency for completion and submission to the state.</p> <p>Correspondence completed and sent back to agency for completion and submission to the state.</p> <p>These policies will be reformatted and sent out to the committee for review. I would like to have these completed and back to NEG prior to the next scheduled Council Meeting.</p>		
<b>3</b>	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>			
<b>4</b>	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>• System Operations</li> </ul>	T.B.D.		