

MLREMS – System Operations Committee

Meeting Minutes

Subject	MLREMS – System Operations Committee-	Meeting Notes : Dates	05-17-2012	
Facilitator	Tim Frost	Time	12:00 PM	
Location	GoTo Meeting	Scribe	Tim Frost	
Attendees	Tim Frost; Karen Dewar; Lee Collier; Mark Tornstrom			
	This workgroup’s responsibility is: To coordinate the Council's role in the ambulance service determination of need process (NYS Public Health Law Article 30, Section 3003.5 and 3008), review and make recommendations to the Council regarding exemptions from staffing standards (NYS Public Health Law Article 30, 3003.m). Voting members of this committee must be members of the Council.			
Key Points Discussed and Action Items				
No.	Topic	Action Item(s)	Resources	Target Date
1	Livonia Hook and Ladder <ul style="list-style-type: none"> • BLSFR Application for Agency Code Number 	Items that need addressed: <ul style="list-style-type: none"> • BLSFR Checklist <ul style="list-style-type: none"> ○ Bullet 3 – Needs a letter from the town of Livonia ○ Bullet 4 – Need additional information along with letter from ECD to highlight “regular and ongoing” services ○ Bullet 13 – QA plan or procedure needed ○ Bullet 16 – DOH-4135 missing <ul style="list-style-type: none"> ▪ Agency Phone # ▪ Agency Fax # ▪ Health Care Provider ○ Bullet 17 – Need DOH 4188 for EPI Pen 		

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2	Old Business <ul style="list-style-type: none"> • Determination of Public Need <ul style="list-style-type: none"> ○ Original ○ Transfer 	These policies will be reformatted and sent out to the committee for review. I would like to have these completed and back to NEG prior to the next scheduled Council Meeting.		
3	New Business <ul style="list-style-type: none"> • None 			
4	Next Meeting <ul style="list-style-type: none"> • System Operations 	T.B.D.		