



Monroe Livingston Region Program Agency

Division of Prehospital Medicine, University of Rochester
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To: All MLREMS Agencies

From: Jeremy T. Cushman, MD, MS, EMT-P *J. Cushman*
Regional Medical Director

RJ (Terry) Fairbanks, MD, MS, EMT-P *J. Fairbanks*
REMAC Chair

Date: October 22, 2009

Re: Electronic Chart Closure Times

At their October 19, 2009 meeting, the REMAC approved the following:

Chart Closure Time is defined as the time of arrival at the hospital to the time the prehospital care report is electronically “locked”. For both medical-legal and patient care considerations, electronic prehospital care reports must be completed in a timely fashion.

Compliance with the following Chart Closure Times is expected by the REMAC.

Hour	Percent of Charts Closed
3	85%
4	90%
6	95%
12	98%

Failure to meet the 12 hour Chart Closure Time for three consecutive months or 5 months in a 12 month period will result in automatic referral to the Regional QA Committee.

These expectations are effective January 1, 2010.

With any questions, do not hesitate to contact the MLREMS Program Agency via the University of Rochester, Division of Prehospital Medicine.

Electronic Charts Closing Times

	Aug Sept 09						
	Prev per	85%	+	90%	95%	98%	2%
Agency	<3hrs	<3hrs	% Imp	<4hrs	<6hrs	<12 hrs	>12 hrs
	49%	47%	-2%	53%	61%	72%	28%
Springwater	78%	83%	5%	83%	83%	83%	17%
Cuylerville	80%	82%	2%	82%	82%	88%	12%
East Rochester	76%	68%	-8%	79%	89%	89%	11%
Brockport	81%	77%	-4%	85%	90%	92%	8%
	77%	66%	-11%	78%	86%	92%	8%
Dansville	92%	85%	-7%	88%	92%	93%	7%
	78%	81%	3%	86%	90%	93%	7%
Northeast Quadrant	84%	79%	-5%	86%	91%	93%	7%
Union Hill	77%	75%	-2%	87%	91%	93%	7%
Gates	73%	74%	1%	83%	90%	94%	6%
Genesee Valley	65%	77%	12%	89%	93%	94%	6%
Greece	77%	72%	-5%	81%	89%	94%	6%
Mount Morris	88%	83%	-5%	86%	91%	94%	6%
	75%	71%	-4%	84%	91%	94%	6%
Lima	87%	83%	-4%	88%	93%	95%	5%
Nunda	88%	95%	7%	95%	95%	95%	5%
	73%	74%	1%	83%	91%	95%	5%
Southeast Quadrant	82%	79%	-3%	86%	91%	96%	4%
Chili	90%	87%	-3%	92%	94%	97%	3%
	78%	77%	-1%	87%	95%	98%	2%
Honeoye Falls	77%	75%	-2%	88%	95%	98%	2%
Monroe	80%	83%	3%	89%	95%	98%	2%
Perinton	81%	83%	2%	91%	97%	98%	2%
Pittsford	77%	73%	-4%	85%	94%	98%	2%
Avon	75%	78%	3%	90%	97%	99%	1%
Geneseo	84%	95%	11%	98%	98%	99%	1%
Livingston County	92%	91%	-1%	94%	96%	99%	1%
Livonia	89%	92%	3%	95%	97%	99%	1%
Rural Metro	84%	88%	4%	92%	97%	99%	1%
Henrietta	93%	94%	1%	97%	99%	100%	0%
RIT	no data	81%	-3%	90%	94%	100%	0%
Scottsville	100%	100%	0%	100%	100%	100%	0%
Xerox	71%	100%	29%	100%	100%	100%	0%
Total:	82%	84%	2%	90%	95%	98%	2%