

MLREMS EXECUTIVE COMMITTEE MEETING MINUTES

WEDNESDAY March 5, 2008 @ 1530

PSTF - STEP Conference Room

Member Name	In Attendance
Bishop, Paul	NO
Tornstrom, Mark	YES
Frost, Tim	YES
Connolly, Marc	NO
Shah, MD, Manish	YES
Adam, Sheri	NO
Campbell, Randy	YES

Member Name	In Attendance
Coyle, Tom	NO
Leven, David	YES
Rueckmann, MD, Erik	YES
Czapranski, Tim	NO
Fairbanks, Terry	YES
Sheahan, William	YES

1. Reports of Officers & Staff

a. Chair – Paul Bishop (Not in attendance)

b. Vice-Chair – Mark Tornstrom

- i. Nothing to report

c. Secretary – Tim Frost

- i. Status of “appointed seats”
 1. Letters sent out 03/05/2008

d. Treasurer & Finance Committee – Marc Connolly

- i. RFPs for Accounting and Auditing
 1. Still needs to be reviewed in committee.
 - a. Audit RFP still needs to be created
 2. Auditors are dumping us (we are dumping them due to doubling their fees.)
 3. Need to set up “financial controls”
- ii. Tentative Approval of MLREMS Budgets
 1. Manish went though budget line by line
 - a. Renew contract agency
 - b. No questions

e. Medical Director – Manish Shah

- i. 911 call from buffalo secondary to overcrowding in Buffalo Hospitals
 1. Same from Syracuse
- ii. ED volumes are through the “roof”
 1. State of the system

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- a. Are crews signing off patients AMA in hospitals please direct to Manish
- b. Hospitals threatening code Black secondary to volume direct to Manish

f. Office Manager – Sheri Adam (not in attendance) report by Manish Shah

- i. Website – underway (James Richmond)
 1. Orientation on Monday

2. Committee Reports

a. Best Practices – Randy Campbell

- i. Met today
 1. Prioritization
 - a. EMS officer requirements
 - i. Product to the training committee over the next couple of months
 2. ? Dr. Fairbanks – Best practices for use of closest available as opposed to “our friends”
 - a. Feels that this should be a high level agenda item
 3. Re: Randy we may be able to move this up

b. Ad Hoc Next Generation PCR – Sheri Adam (not in attendance) report by Manish Shah

- i. Something some time

c. Nominations, Elections & Governance – Bill Sheahan

- i. Would like to have first meeting in March. Just found out who is actually on the committee.
- ii. Meet with Frost
- iii. Bylaw Changes re: new meeting schedules - TBD
- iv. Open Seats – TBD

d. PIER Committee – Erik Rueckmann

- i. Letters are being sent out to the awards winners & losers
- ii. Any interesting stories that involve EMS that can be put in the news for a positive spin please submit to Rueckmann
- iii. Tornstrom – who is sending them to the state are due in August
 1. Erik and Mark will speak later

e. REMAC – Terry Fairbanks

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- i. Protocol committee pushed new protocols through the SEMAC that were approved
 - ii. Policy and Procedures
 - iii. Supplement to state QA
 - iv. One referral to DA 1st in Dr. Fairbank's tenure
- f. System Operations – Tom Coyle (not in attendance) report by Tornstrom**
 - i. The State has issues should be an interesting year.
 - ii. Kodak CON Update – will be pushed back due to no SS# for the officers
 - iii. East Rochester CON Update - ongoing
 - iv. North Greece CON Update – NYS lost this application and needs to be sent back
 - v. Fees – SEMAC cost of CONs approximately \$2600 to \$3000 per CON there is no provision for Council to make a profit
 1. Is it worthwhile to have attorneys handle CON's?
 2. Sheahan – attorney brings consistency
 - a. Investigate turning over the CON process in its entirety and set a fee schedule with the ability to refund
 3. Brad Pinsky (spelling)
 4. This subject needs to be placed on next agenda PRIORITY!!
- g. Training Committee – David Leven**
 - i. CLI class is a go and will start the 17th and has 18 or 19 people
3. County and Representation Reports
 - a. Livingston County EMS – William Sheahan**
 - i. No Report
 - b. Monroe County EMS – Tim Czapranski (not in attendance)**
4. Old Business – none
5. New Business – none
6. Next Meeting Wednesday April 2nd @ 1530 in STEP room
7. Adjournment

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