

MLREMSC Executive Meeting

Meeting Minutes

Subject	MLREMSC Executive	Meeting Notes : Dates	07/13/2015
Facilitator	Reg Allen, Chair	Time	8:30 am ended at 09:16 am
Location	GoToMeeting	Scribe	Tim Frost, Secretary
Attendees	R. Allen, T. Frost, M. Philippy, Dr. Cushman, K. Dewar, E. Rathfelder, D. Bailey, T. Czapranski, Dr. Murray, M. Hoskins, T. Coyle, B. Sensenbach, Absent: J. Bortle,		
Key Points Discussed and Action Items			
No.	Topic	Action Item(s)	Target Date
1	<u>Chair Report</u> – R. Allen <ul style="list-style-type: none"> • Standardized communication <ul style="list-style-type: none"> ○ Discussion – information / changes that come from out side of the region should be communicated from the program agency and not just forwarded from each individual agency. – Reg will draft • Dr. Murray - Discussion about the D&C Article from over the weekend and whether or not the council should respond in some way. <ul style="list-style-type: none"> ○ Should we attempt to educate the community about the different agency financial operating structures? ○ If you need emergency services, do not hesitate to call based on concerns of ability to pay. ○ Reg & Dr. Murray will draft 		
2	<u>Vice Chair</u> – T. Coyle <ul style="list-style-type: none"> • Background check status 		
3	<u>Secretary</u> – T. Frost <ul style="list-style-type: none"> • No Report 		
4	<u>Treasurer</u> – M. Hoskins - Absent		

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	<ul style="list-style-type: none">• No Report		
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5	<p><u>Medical Director</u> – Dr. J. Cushman</p> <ul style="list-style-type: none"> • State BLS Protocol Updates - Awaiting information to the state on the responsibilities and impacts to the region. • Check and Inject NY - The Syringe Epinephrine Project, requesting MLREMS permission to utilize the website for rollout of this program being coordinated by my office statewide. Anticipated launch early September. No cost to MLREMS. <ul style="list-style-type: none"> ○ Request – Would like to utilize the MLREMS website to create a page and help coordinate this project <ul style="list-style-type: none"> ▪ This request was granted and will be mentioned at the next council meeting • emsCharts updates and data dictionary standardization work by Ben and staff • Update on focused QA initiatives through the office <ul style="list-style-type: none"> ○ The first pilot has gone well / great learning opportunity ○ The prelim data looks great • SCT Committee (led by Dr. Schueckler) very busy with updating/revising and identifying best practices for SCT. • Contract status for MLREMS and Program Agency <ul style="list-style-type: none"> ○ Expenses have been mapped out for the next 5 years ○ Over the next 5 years, staff support will need to be decreased if there is no increase in funding. We are looking at about years 3 and 4 before things start to get “tricky” ○ Reg – would like to have a meeting to discuss the “5 year” plan for strategic planning incase there are not any increases in funding 		
6	<p><u>Program Agency</u> – B. Sensenbach</p> <ul style="list-style-type: none"> • 2 pending CON Cuylerville / Pittsford <ul style="list-style-type: none"> ○ The state has some paperwork issues with Cuylerville ○ Pittsford has a CON Change that is at our attorneys <ul style="list-style-type: none"> ▪ There is one clerical error and should be set for 		

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	F&C this week.		
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7	<p>System Operations – Jason Bortle - Absent</p> <ul style="list-style-type: none"> • No Report 		
8	<p>NEG – M. Philippy</p> <ul style="list-style-type: none"> • Candidates for Confirmation: <ul style="list-style-type: none"> ○ Council - M. Nolte, BLS FR City of Rochester ○ Council - EMS Course Sponsor - A. Horowitz • Candidates for Consideration: <ul style="list-style-type: none"> ○ Council - T. Tracy, 3rd Batt. Transport - no letter from agency head will discuss further at NEG on Tuesday. • REMAC - Dr. E. Muto, No contact from Dr. Eran Muto from RGH, will attempt another e-mail before Monday - e-mail of 6/23 no response. • Advertising Policy - Research completed by G. Glessner suggests that to allow advertising on our web site might violate existing State regulations. <ul style="list-style-type: none"> ○ We will send this to Pinsky for verification • Finalize Attendance Policy/By-Law Amendment per last e-mail • Discussion continues regarding teleconferencing Council meetings, particularly with Livingston County or others with fixed asset remote access (RGH, DPM, etc.) - Glessner, Sensenbach, key contributors, need to have open discussion at next NEG meeting regarding pros and cons. • Code of Conduct/Ethics/Media Policy still being discussed in draft, more at the next NEG meeting 		
9	<p>PIER – D. Bailey</p> <ul style="list-style-type: none"> • Talked about developing Mission/Vision for PIER to help team and others know who we are and what we do • Jeremy asked team to discuss what, if anything, can we do on our website to recognize providers, the community, or otherwise promote all that PIER is trying to do? Team brainstormed this question, some ideas were: • For providers, possibly do a “Feature” section on the website for “Provider of the Month”, which would also get leaders used 		

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	<p>to recognizing their people and hopefully increase the number of applicants for the annual awards.</p> <ul style="list-style-type: none">• For community, highlight which agencies provide CPR, BP Clinics, Loan Closet, Car Seat Inspections, etc.• The team will be developing a short survey to go out to agency leadership regarding what community programs are offered by them and what they do to reward their members.• We are planning to send a survey to agencies and hospitals asking what they perceive barriers to be for sending applications for award applicants.• Brainstorm ideas on how to increase number of applicants for awards		
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10	<p>Training & Education – E. Rathfelder</p> <ul style="list-style-type: none"> ▪ CIU modifications <ul style="list-style-type: none"> ○ Working with Sharon C. to see if this could be made easier ▪ BLS Preceptor program (see attachment) <ul style="list-style-type: none"> ○ Still gaining interest 		
11	<p>LEPC – R. Allen</p> <ul style="list-style-type: none"> ▪ No Report 		
12	<p>REMAC –Dr. Murray</p> <ul style="list-style-type: none"> • Patient Safety Committee <ul style="list-style-type: none"> ○ MD representation is better than ever • REMAC will continue in the same format, but suggestions are welcome 		
13	<p>Livingston County Coordinator – K. Dewar</p> <ul style="list-style-type: none"> ▪ Livingston County Medical Director Dr. Aaron Farney (no idea how to spell this) ▪ Bid awarded Upgrading Radio System by June of next year 		
14	<p>Monroe County Coordinator – T. Czapranski</p> <ul style="list-style-type: none"> • MC EMS Office welcomes 4 New EMS Deputy Coordinators - Special Operations: Mike Hoskins, Jon Dalton, Cameron Michaleree and Saloman Valdez • Working on Muni -CON ALS FR for Monroe County EMS Special Operations Unit • Harris XG25 portables patched to the trunked system are in each battalion. Asking that each user fill out a survey available from the battalion coordinator or my office • 4th Bbattalion EMS Coordinator Dan DeSalvo will be working with EMS agencies coordinating the EMS response to the airport drimm in September (FAA required) 		

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15	SEMSCO – J. Bortle - Absent <ul style="list-style-type: none">• No Report		
16	Other Business – <ul style="list-style-type: none">• None		
17	Next Meeting(s) <ul style="list-style-type: none">▪ August 10▪ September 14▪ October 12		

Outline – Potential BLS Preceptor Program

Purpose

Standardize the process for becoming a BLS preceptor within the Monroe-Livingston region by creating a consistent process that incorporates standard qualifications and training for BLS preceptors.

Qualifications

1. Actively practicing EMT
2. EMT who has refreshed at least once
3. No outstanding QA issues
4. Recommendation by agency training chief

Process

1. Attend regional BLS Preceptor training class (~3 hrs)
2. Take regional BLS protocols test and score 85% or higher
3. Submit completed application form to program agency staff for record keeping

Maintaining Status

1. Active practice at a BLS agency
2. Complete any preceptor continuing education from employer or program agency