

Cypherworx Registration Instructions

Everyone will be required to register and create an account with Cypherworx before you are able to begin any of the training modules, specifically the NYS Collaborative Protocol training.

1. Start by navigating to the following webpage: <https://collabornation.net/login/urdpn>
Please note that you MUST use this URL listed to create a free account with access to our training.
2. You should be directed to the page shown below. Please complete the information in the red box as a first time user of the system. Once complete, press the 'Create Account' button at the bottom of the page.

UNIVERSITY of ROCHESTER
DIVISION OF PREHOSPITAL MEDICINE

Welcome to Learning 2.0

The University of Rochester Division of Prehospital Medicine Collaborative Learning Environment® provides an interactive peer-to-peer learning environment to allow you to communicate, spread ideas, share resources, discuss topics and learn in a safe environment.

- Access interactive training such as individual courses, instructor-led classes, and specialized webinars with complete results reporting
- Interact with like-minded professionals as you learn together in team-based projects
- Organizations can create their own private networks and give their staff access to unique training opportunities

LOG IN

Email

Password

Enter

[Forgot your password or email?](#)

SIGN UP

If you do not already have an account on [CollaborNation.net](#), you can create one by providing the following information and clicking **Create Account**. All fields are required.

First Name Last Name

Email Address Confirm Email Address

Password Password strength:

Confirm password

Your email address and password will be used to log in to your account. Your email will also be used for any notifications.

Passwords are required to be at least 5 characters in length and are case sensitive.

CAPTCHA

Solve this simple math problem and enter the result. (Example: For 1 + 3, enter 4.)

13 + 4 =

By clicking **Create Account**, you agree to our [Terms](#) and that you have read our [Privacy Policy](#).

Create Account

3. If all your information was entered correctly, you should be directed to the following page. Please select the blue 'Join Free' button to continue the enrollment process.

UNIVERSITY of ROCHESTER
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Further instructions have been sent to your e-mail address.
Log in successful for *Christopher Galton*.

Welcome to University of Rochester Division of Prehospital Medicine

You are about to join *University of Rochester Division of Prehospital Medicine* at no cost to you. If this is correct, please confirm that you would like to join. If you do not wish to join, you may return to the home page.

Join (FREE) **Home**

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4. Select 'Yes' to confirm your enrollment.



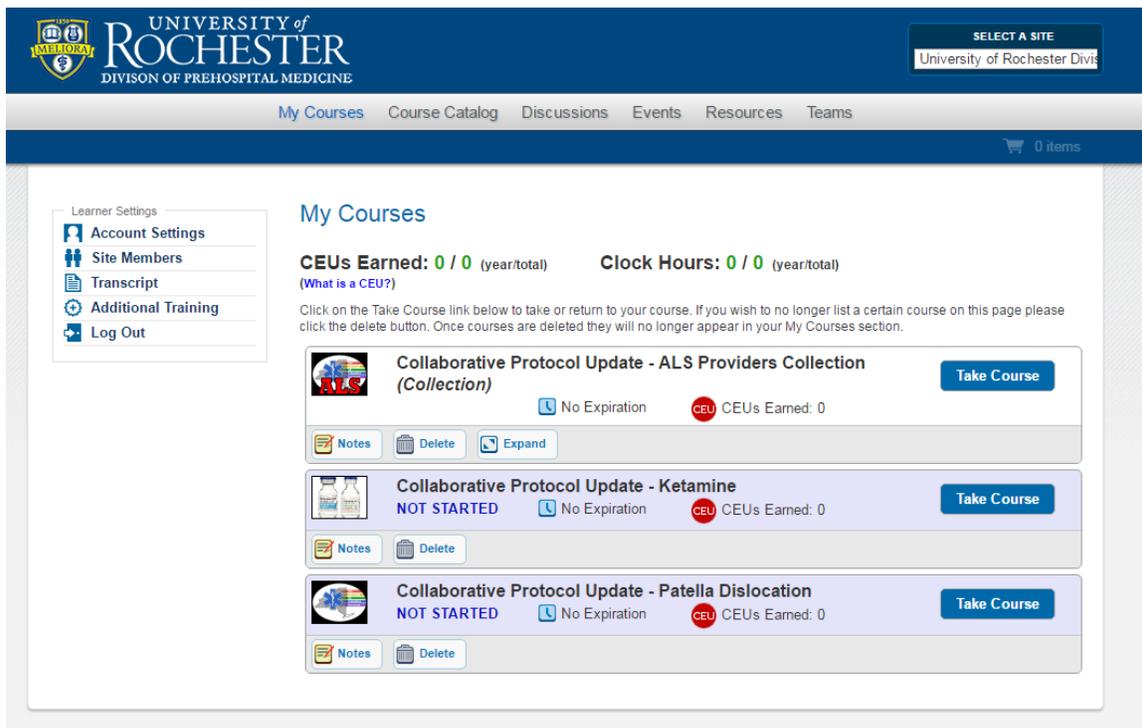
5. You will then be asked to provide some additional information about your certification level, contact phone number, and MLREMS agency affiliations. All of these fields are able to be edited as long as your account is active, but must be completed at the time of registration. Below are a few suggestions to help you navigate these fields.
- Please select the highest EMS level of certification that you practice at in the MLREMS region, even if you do not practice at that level at ALL of your agencies. (Example: You are a paramedic for Gates Ambulance but are only able to practice as a BLS EMT at Gates Fire Department – select paramedic)
 - The field for 'Primary Agency' is at your discretion, but typically your place of full time employment, even if it is not here you practice at your highest level of care.
 - 'Additional Agencies' should be completed for as many agencies as possible. This will allow one training to be accepted by all your agencies simultaneously, saving you the time to make copies or send emails.
 - If you have no additional agencies, the field should be completed with the '* No Additional Agencies' field as a place holder.
 - Click 'submit' once all the fields have been answered.

A screenshot of a web form titled "Additional Registration Information". The form is set against a white background with a dark blue header at the top containing the University of Rochester logo and name. The form fields are as follows: "Level of Certification*" with a dropdown menu showing "Select an option"; "NYS EMS Region*" with a dropdown menu showing "Select an option"; "NYS EMT Number*" with a text input field; "Provider's Phone Number:" with a text input field; "Primary Agency*" with a dropdown menu showing "Select an option"; and five "Additional Agency*" fields, each with a dropdown menu showing "Select an option". At the bottom of the form is a "Submit" button.

6. You may now simply select Enter to complete the process and enter the Cypherworx site.



7. Once you enter the University of Rochester, Division of Prehospital Medicine site, you should see a screen similar to the one below. The assigned courses will vary based on your level of certification, but everyone should have something assigned to them if you completed the registration correctly



If you have any questions, please contact us at mlrems@mlrems.org, or by calling 463-2900