

## Meeting Minutes May 15, 2017

### I. ATTENDANCE

			OFFICER / COMMITTEE CHAIR	TERM	2016- 09	2016- 11	2016- 12	2017- 01	2017- 03	2017- 05
1	Allen, Reg	Monroe County – 5 <sup>th</sup> EMS Battalion	Chairperson	03/31/2018	P	P	P	E	P	P
2	Arnold, William	Monroe County – 4 <sup>th</sup> EMS Battalion		03/31/2021	P	E	P	P	E	P
3	Bailey, Donna	Livingston County – Transport Agency (Seat 1)	P.I.E.R.	03/31/2021	P	P	P	E	E	P
4	Bonfiglio, Thomas	City of Rochester EMS Contract	System Operations	03/31/2021	P	P	P	P	A	P
5	Cook, Alex	Livingston County – Transport Agency (Seat 2)		03/31/2019	P	A	P	A	P	E
6	Coyle, Thomas	Monroe County – C.O.N.	Vice Chairperson	03/31/2021	P	P	P	P	P	P
7	Curran, Deb	At Large EMS Agency (Seat 3)		03/31/2019	P	E	P	E	E	E
8	Cushman, Jeremy	MLREMS – Medical Director		Ex-Officio	P	P	P	E	P	P
9	Czapranski, Tim	Monroe County – EMS Coordinator		Ex-Officio	A	P	P	P	P	P
10	Dewar, Karen	Livingston County – EMS Coordinator		Ex-Officio	P	E	P	P	P	P
11	Farney, Aaron	Healthcare Representative (Seat 2)		03/31/2021	VACANT	P	E	E	P	P
12	Frost, Tim	Community	Secretary	03/31/2021	P	P	P	P	P	P
13	Glessner, George	Healthcare Representative (Seat 1)		03/31/2020	P	P	P	P	P	P
14	Horowitz, Aaron	EMS Training / Education		03/31/2019	P	P	P	E	E	E
15	Hoskins, Michael	At Large EMS Agency (Seat 2)	Treasurer / Finance	03/31/2019	P	E	P	P	E	P
16	Jordan, Julie	Monroe County – ALSFR		03/31/2019	P	P	A	P	P	E
17	Kirchoff, Rommel	Livingston County – C.O.N.		03/31/2021	P	E	A	P	P	E
18	Kirchoff, Thomas	Monroe County – 1 <sup>st</sup> EMS Battalion		03/31/2021	P	A	P	P	P	P
19	Klueber, Geordie	Livingston County – BLSFR		03/31/2019	E	P	A	E	P	P
20	Murray, Elizabeth	REMAC Chairperson		03/31/2019	E	P	P	P	A	P
21	Palma, William	Monroe County – BLSFR (Seat 1)		03/31/2021	P	P	A	A	P	A
22	Philippy, Mark	At Large EMS Agency (Seat 1)	N.E.G	03/31/2021	P	P	P	P	P	P
23	Rathfelder, Eric	Law Enforcement	Training & Ed	03/31/2019	P	P	P	P	P	E
24	Rudow, Matthew	Monroe County – 2 <sup>nd</sup> EMS Battalion		03/31/2021	VACANT	P	P	P	P	P
25	Tracy, Thomas	Monroe County – 3 <sup>rd</sup> EMS Battalion		03/31/2020	P	P	P	E	P	E
26	Williams, Gwen	Healthcare Representative (Seat 3)		03/31/2020	P	P	P	E	P	P
27	z _Vacant	Monroe County – BLSFR (Seat 2)			VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
28	z _Vacant	Livingston County – Transport Agency (Seat 3)			VACANT	VACANT	VACANT	VACANT	VACANT	VACANT

**LEGEND:**

**Present = P**

**Excused Absents = E**

**Unexcused Absents = A**

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### II. Actions

	MOTION	MADE BY	SECOND	ABSTAIN	NAY	APPROVED
1	To Approve MLREMS agreement with U of R. Abstain: Jeremy Cushman	Arnold, Bill	Hoskins, Mike	1	0	X
2	To approve March 2017 MLREMSC meeting minutes as submitted.	Frost, Tim	Glessner, George	0	0	X
3	To assign the NEGC to develop a Mutual Aid Approval process. Made by Mark Philippy and seconded by Tim Frost  <b>Amended Motion:</b> The interim approval process will include the Council Chair and the System Ops Chair.	Philippy, Mark	Czapranski, Tim	0	0	X
4	To allow the Secretary to cast one vote for both candidates on the election ballot for the MLREMS Council, as they are running unopposed. • Monroe County - BLSFR (Seat 2) - Hartman, James • Livingston County - Transport Agency (Seat 3) - Kelly, Timothy	Philippy, Mark	Czapranski, Tim	0	0	X
5	To amend the Council By-Laws Article II Section 3 to require members to participate in no less than one subcommittee of the Council, and attendance at such meetings will be subject to the same requirements as set forth in that section for attendance at Council meetings. • Motion Tabled	Philippy, Mark	Czapranski, Tim			
6	Move to table Motion 5 to July.	Philippy, Mark	Frost, Tim	0	0	X
7	To Adjourn	Arnold, Bill	Klueber, Geordie	0	0	X

### III. Attendance – Secretary call roll

**IV. Chair Report –Reg Allen**

- a. Congratulations to Mark Philippy who is Vice Chair of SEMSCO
- b. Pinsky Retainer
- c. Legislative Issues
  - 1. Community Paramedicine – you should all be familiar with these pieces of legislation as they directly effect EMS
- d. **MOTION – 1**
- e. Red Cross Opportunities
  - 1. Volunteer opportunities for EMTs and Paramedics to be deployed locally for Red Cross emergencies nationally. This would include going to fire scenes, helping people get their medications refilled, equipment needed, etc. Does anyone see a problem with sharing their information for interested parties? No concerns. Locally it would not be providing care.
- f. May 23, 2017
  - 1. EMS Memorial at 11am
  - 2. Senate Resolution at 3pm
    - a) Recognizing EMS Providers and EMS Week.
- g. Reminder: I need to recognize each speaker by name for the transcriptionist.
- h. NYS Dates to Remember
  - 1. SEMAC & SEMSCO – September 26<sup>th</sup> & 27<sup>th</sup>
  - 2. Vital Signs Conference – October 25<sup>th</sup> – 29<sup>th</sup> in Rochester

**V. Vice Chair Report – Tom Coyle**

- a. No Report

**VI. Secretary Report – Tim Frost**

- a. **Motion – 2**
- b. Excused Absents: Alex Cook, Deb Curran, Aaron Horowitz, Julie Jordan, Rommel Kirchoff, Eric Rathfelder, and Thomas Tracy

**VII. Treasurer’s Report – Mike Hoskins**

- a. No Report

**VIII. System Medical Director – Jeremy Cushman**

- a. Collaborative Protocols
  - i. Transition deadline is June 1<sup>st</sup>
  - ii. 2,000 users have been created in the system thus far
    - 1. Patella (1,961), BLS (908), ALS (227), Ketamine (219), Toradol (50)
  - iii. ALS and BLS updates must be completed by June 1<sup>st</sup>.
  - iv. Please continue to forward any issues to us
  - v. We will continue to participate in a statewide quality assurance initiative with the patella reduction protocol and the ketamine protocol.

**IX. Program Agency Report – Ben Sensenbach**

- a. Regional Performance Standards Update
  - i. Reference: MLREMS Advisory 10-18
  - ii. Survey results & next steps
  - iii. Based on the survey, everyone likes what's already there, the question is how are we going to enforce this?
  - iv. You as the EMS Agency need to track your statistics
  - v. People would like clinical measures to be added to that. We are working with the Patient Safety Committee and the Protocol & Policy Committee to go over some performance measures to add to these standards. You will probably see a draft prior to the next Council meeting for comment.

**X. Livingston County Report – Karen Dewar**

- a. Livingston County ECD is still working on a bridge with Monroe County Dispatch. It's not currently running yet. The equipment has been purchased, just working on the logistics.

**XI. Monroe County Report – Tim Czapranski**

- a. EMS Mutual Aid
  - i. NYS DOH policy statement 12-06
  - ii. Run Card Changes

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- iii. Process is now that the forms that need to be completed and sent to Tim Czapranski, then he will send his forms in and the change will then be processed and the Run Card will then be changed. This is specific to EMS only. We would like to have a thirty-day turnaround time.
- iv. 911 ECD will not make any further run card changes until this process is taken. This will be run through the System Ops Committee.
- v. A letter should be sent from the System Ops Committee Chair or the Council informing agencies of this.
- vi. Unless a Mutual Aid Plan is in place, an agency that takes a call out of their area, they will not be able to bill for those jobs.
- vii. The System Ops Committee meeting would require an in-person meeting and would be subject to open meetings law.
- viii. The turnaround will have to be changed to sixty days as the Council will have to meet to approve.
- ix. **Motion – 3**
  - 1. Ross Zastrow – this is focusing more on Monroe County; however, this is a two-county system. Be sure you are considering Livingston County.

### XII. REMAC Elizabeth Murray, DO

- a. Patient Safety Committee projects
  - i. Reviewing and updating the various metrics from previous years

### XIII. NYS EMS Council and Advisory Committee– Mark Philippy

- a. Council met last week. Meeting notes will be sent out to the Council members.
- b. Highlights:
  - i. MFC protocols approved
  - ii. Coverdell BLS Stroke Protocol Update awaiting action as time ran out will be discussed at September meeting.
  - iii. Hyperventilation and TBI protocol has been sunset.
  - iv. Task group formed to review BLS protocols & consolidate collaboratives with the NYS BLS protocols to ensure consistency. Dr. Dailey is the chair of that task force.
  - v. Reference to state reporting from NYSDOH. The budget as submitted includes all of the aid to localities (includes Program Agency) was approved, however the operations portion of their budget was cut dramatically.
  - vi. Critical Care Technical Advisory group presented at the SEMAC. They have decided to sunset that, there will be no new critical care classes after January 2018 and there will also be a bridge course offered.

**XIV. Systems Ops Committee Report – Tom Bonfiglio**

- a. No Report

**XV. Nominations Elections and Governance – Mark Philippy**

- a. Election of Council Members:
  - i. Monroe County - BLSFR (Seat 2) - Hartman, James
  - ii. Livingston County - Transport Agency (Seat 3) - Kelly, Timothy
- b. **Motion – 4**
- c. Membership Matter – Transfer of Agency Support
- d. **Motion – 5**
  - i. Member Responsibilities – discussion of committee membership/participation obligations
  - ii. One of the concerns we had over the years is that we have people on the Council that we only see for Council but don't participate in anything else. How many people do we have that are currently not meeting that requirement? We don't have a number. We also have people that are listed as being on committees, but they don't participate. The Chair of each committee will have to report back to Council to ensure participation. Any repercussions? Each member gets a score card so when they are ready for re-elections, it can be reviewed.
- e. **Motion – 6**
- f. Member Seating – discussion of the effect of mergers and changes in the EMS community on Council membership.
  - i. Retitling and reducing the number of seats on Council. Are we adequately representing the community at large? Food for thought.

**XVI. PIER Committee Report – Donna Bailey**

- a. EMS Week Kickoff Event May 21<sup>st</sup>
- a. Donna Bailey and Matt Jarrett went to the Monroe County Leg meeting to accept the proclamation that will be on display at our event.

**XVII. Training & Education Committee Report – Eric Rathfelder**

- a. Course sponsorship renewals – we aren't doing things wrong, we aren't doing enough right. They are supposed to be sent to Training & Ed every two years to make sure all your paperwork is in order. Be sure that you are doing this going forward.

**XVIII. New Business**

- a. State action
  - i. Andrew Lesce of New York, NY
    - 1. For violations of 10 NYCRR Part 800.16(a)(4) “has abused a patient, as patient abuse is defined in Section 800.3 of this Part”
- b. Looking for an alternate for State Council. Please submit your letter of intent to Mark Philippy before the July meeting.

**XIX. Next Meeting is July 17, 2017 at PSTF**

September 18 (Livingston County)

November 20 (PSTF)

**XX. Adjournment**

- Motion made by
  - To Adjourn / seconded by / Motion Passes

**XXI. Link for full meeting video: <https://youtu.be/U7lgWkAfw-k>**



## MLREMSC May 2017 Election Ballot

**Date:** May 15, 2017

**Motion By:** Mark Philippy

**Motion:** To allow the Secretary to cast one vote for both candidates on the election ballot for the MLREMS Council, as they are running unopposed.

**Seconded By:**

**Results:** Motion Passes

YES = 18 / NO = 0 / ABSTAIN = 0 / ABSENT = 8 / VACANT = 2

### MLREMSC Membership

<u>Seat</u>		<u>Candidate</u>
1. Monroe County - BLSFR (Seat 2)	-	Hartman, James
2. Livingston County - Transport Agency (Seat 3)	-	Kelly, Timothy

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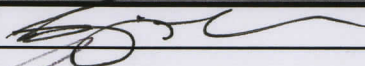
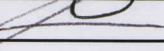
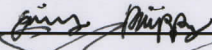




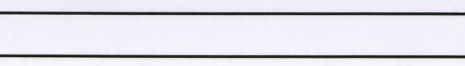
Endorsement of the Secretary: Frost, Tim, Secretary

05/15/2017



Monroe-Livingston Regional EMS Council Meeting Roster

May 15, 2017

	GUEST'S - NAME (Please Print)	AGENCY	SIGNATURE
1	BEN SENSENBACH	M-L Proclam Agency	
2	TOWATOWN SIREN	PVA / SCO	
3	JAMES PHILIPY	Churchville - Chil: Senior High School	
4	SAMUEL TINELLI	LIVINGSTON County EMS	
5	BRIAN J. BARTOLICK	SEQ/PVA	
6	JIM HAYMAN	ROCK (NY) FIRE	
7	ROSS R. ZASTROW	NYS-2014	
8	Lance Hester	AMR	
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## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**SALLY DRESLIN, M.S., R.N.**  
Executive Deputy Commissioner

Case Number: 20160375

March 28, 2017

To: All Regional EMS Councils  
All DOH Regional Offices

Please be advised that as a result of an investigation conducted by the Department of Health, the following individual's New York State Certification has been:

Suspended for one (1) year effective June 9, 2016. Six (6) months actual suspension served concurrently with his restricted status. The remaining six (6) months are stayed.  
Placed on probation for one (1) year effective March 20, 2017.  
Assessed a civil penalty of \$2,000. Of that amount half is stayed.  
Required to truthfully testify at any future Department hearing.

For violations of 10 NYCRR Part 800.16(a)(4).

Name: Andrew Lesce  
Address: 411 E 10th Street  
New York, NY 10009  
Birthdate: 8/23/1987  
EMT Number: 363713

Please make sure that the chair of your REMAC receives a copy of this form. We are requesting your assistance to help ensure that any advanced medical control privileges, specific agency approvals, or other patient care responsibilities are consistent with the above enforcement action.

This enforcement action is a matter of public record and should be read into the minutes of your next regularly scheduled meeting.

Any questions in regard to this matter should be directed to the Bureau of Emergency Medical Services Investigations Unit at 518-402-0996.

James Hartman

1860 Plank Road  
Webster, NY 14580  
Home: (585) 545-4609  
Cell: (585) 474-3253  
[james.hartman@cityofrochester.gov](mailto:james.hartman@cityofrochester.gov)

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**Nominations, Elections and Governance (NEG) Committee**

**Chair: Mark Philippy**

**Division of Prehospital Medicine**

**44 Celebration Drive Suite 2100**

**Rochester, NY 14620**

Dear Chairman Philippy and Committee Members,

Please accept this letter of interest and attached resume as application for the vacant Monroe County BLSFR position. I was contacted about this opening by System Operations Chair Thomas Bonfiglio. I believe that my experience and abilities make me a viable candidate for this important position. I am a life-long resident of Monroe County and currently live in Webster, NY. I have been directly involved in Pre-hospital Emergency care in Monroe County since 1993 when I began work at National Ambulance as an EMT. I worked for several years as an EMT before continuing on to Paramedic school at Buffalo General Hospital. Shortly after my appointment with the City of Rochester Fire Department in 2000 I chose not to refresh my Paramedic as I did not feel I was able to give it my full attention but have always maintained my EMT certification. During my career I have been an active participant in teaching EMS at National Ambulance/Rural-Metro and the RFD both in the classroom and in the field.

I am currently a Battalion Chief in the Rochester Fire Department and assigned to the Planning & Research Division. Through this position I currently participate in both the 911 Operating Practices Board and the Medical Dispatch Review Committee. The insight and experience I have gained through these affiliations has improved my understanding of the public safety organizations that work behind the scenes to improve patient outcomes and provider safety. I am a firm believer in professional development and in addition to my fire service training I am currently finishing my Bachelor's degree in Fire and Emergency Management at Empire State College.

I have included a letter of support from Rochester Fire Chief John Schreiber who is excited to possibly have a member of the RFD as part of the MLREMS committee again after many years. Personally I have benefited for almost 25 years from the strong leadership and progressive nature of this committee and would be honored to participate and contribute going forward.

Thank you for your consideration,

  
James Hartman





## City of Rochester

Fire Department  
185 Exchange Boulevard, Suite 660  
Rochester, New York 14614-2124  
[www.cityofrochester.gov](http://www.cityofrochester.gov)

John P. Schreiber  
Fire Chief

March 23, 2017

Mr. Mark Philippy, NEG Chair  
Monroe Livingston Regional EMS Council  
601 Elmwood Avenue  
PO Box 605  
Rochester, NY 14642

Mr. Philippy:

I am writing in support of the nomination of Battalion Chief James Hartman to the Basic Life Support First Response seat on the MLREMS committee. Chief Hartman has years of front line experience in EMS as a member of the Rochester Fire Department. He spent eight years as a Firefighter on duty in the City of Rochester, answering countless medical emergency calls. As he worked his way up the ranks, he continued to work in the fire stations as a direct provider of emergency medical care until his transfer into the administrative offices in 2015. Chief Hartman has gained experience in both the direct contact and administrative portions of emergency medicine. He has shown a great aptitude for both aspects. I can think of no better representative for Emergency Medical Technicians than Battalion Chief Hartman. I fully endorse Chief Hartman for this seat. Please do not hesitate to contact me if you have any questions or would like to discuss this matter further.

Sincerely:

John P. Schreiber, Fire Chief  
Rochester Fire Department

JPS:jkl



# James Hartman

[hartmanj@cityofrochester.gov](mailto:hartmanj@cityofrochester.gov)

1860 Plank Road  
Webster, NY 14580  
Home:(585) 545-4609  
Cell: (585) 474-3253

## EDUCATION

<i>Sep1991-Nov1991</i>	<b>Primary Leadership Development Course (PLDC)</b> Noncommissioned Officer Academy, Fort Campbell, KY
<i>Nov2001-Apr2003</i>	<b>Associate of Science (A.S) Degree in Fire Protection Technology</b> Empire State College, Rochester, NY
<i>Feb2008-Mar2008</i>	<b>First Line Supervisors Training Program (FLSTP)</b> FDNY Fire Academy
<i>Apr2012-Present</i>	<b>Pursuing Bachelor's of Science (B.S) Degree in Fire &amp; Emergency Management</b> Empire State College, Rochester, NY

## EXPERIENCE

<i>Jul1988-Jul1992</i>	<b>Infantry Scout/Team Leader (SGT) 101<sup>st</sup> Airborne, US Army</b>
<i>Sep1993-Jun2006</i>	<b>Paramedic/ EMT, Rural-Metro/National Ambulance</b>
<i>Apr2000-Feb2008</i>	<b>Firefighter, Rochester Fire Department</b>
<i>Feb2008-Jun2012</i>	<b>Lieutenant, Rochester Fire Department</b>
<i>Jun2012-Jul2015</i>	<b>Captain, Rochester Fire Department</b>
<i>Jul2015-Present</i>	<b>Battalion Chief, Rochester Fire Department</b>

## TRAINING

- Advanced Emergency Medical Technician Paramedic Course (AEMT-P) *Jun1997*
- Hazardous Materials Technician *Mar2001*
- Certified Lab Instructor (CLI) *Nov2001*
- Accident Victim Extrication Training Course *Jun2003*
- Advanced Hazardous Materials Life Support (Tox-Medic) *Nov2003*
- Confined Space Rescue Technician *Dec2004*
- Swiftwater Operations *Apr2007*
- Trench Rescue Operations *Oct2007*
- Advanced Burn Life Support (ABLS) *Jun2008*
- NFA Strategy and Tactics for Initial Company Operations (N0455) *Jan2009*
- NFA Command & Control of Incident Operations (N0831) *Aug2009*
- Ice Rescue Operations *Feb2010*
- Firefighter I Training Series *Oct2010*
- ICS for Expanding Incidents (ICS 300) *Nov2010*
- NFA Emergency Medical Services: Quality Management (N0158) *May2011*
- Incident Safety Officer *Feb2013*
- New York State Code Compliance Technician *Dec2013*
- Rope Rescue Technician Level 1 *Aug2014*
- Rescue Technician Basic *Apr2015*
- NFA Command & Control at Multiple-Alarm Incidents (R0297) *Oct2015*
- TEEX Enhanced All-Hazards Incident Management/Unified Command (MGT314) *Mar2016*
- ICS for Major and/or Complex Incidents (ICS 400) *Aug2016*
- NFA Emergency Resource Deployment Planning (R0492) *Feb2017*
- City of Rochester Leadership Skills for Supervisors *Mar2017*

## COMMENDATIONS

- Unit Commendation Award Quint 5, South Madison Park Rescue *Oct2000*
- EMS Lifesaving Award Midi 3, East Henrietta Road *Apr2003*
- Unit Commendation Award Engine 7, Genesee River Rescue *Jul2008*
- Unit Commendation Award Rescue 11, Genesee River Rescue *Jul2009*
- Monroe County Lifesaving Award Truck 3, Mt.Hope Ave *Sep2011*
- Unit Commendation Award Truck 10, South Ave *Nov2013*

*References available upon request*