

# MLREMSC Executive Meeting

## Meeting Minutes

Subject	MLREMSC Executive				Meeting Notes : Date				June 12, 2017			
Facilitator	Reg Allen, Vice Chair				Time				8:34 am ended at 09:06 am			
Location	Zoom Meeting				Scribe				Tim Frost, Secretary			
Members Attendance:	01-16	02-16	03-16	04-16	05-16	06-16	08-16	10-16	12-16	02-17	04-17	06-17
Allen, Reg	P	P	P	E	C	P	P	P	C	E	P	P
Bailey, Donna	P	P	P	P	A	P	P	P	A	P	E	P
Bonfiglio, Tom	P	P	E	P	N	P	P	E	N	A	P	A
Coyle, Tom	P	E	P	P	C	A	E	P	C	P	P	E
Cushman, Jeremy	P	P	P	P	E	P	E	P	E	P	E	P
Czapranski, Tim	A	E	A	A	L	A	A	A	L	A	P	E
Dewar, Karen	P	P	P	P	L	P	P	P	L	P	E	P
Frost, Tim	P	P	P	P	E	P	P	P	E	P	P	P
Hoskins, Mike	P	P	P	P	D	P	P	P	D	P	P	P
Murray, Elizabeth	A	E	A	A	*	A	A	A	*	A	A	A
Philippy, Mark	P	P	E	P	*	P	P	P	*	P	P	E
Rathfelder, Eric	P	E	P	P	*	P	P	P	*	E	P	P
Sensenbach, Ben	P	P	P	P	*	P	P	P	*	P	P	P
<b>Key Points Discussed and Action Items</b>												
No.	Topic							Action Item(s)		Target Date		
1.	<u>Chair Report</u> – R. Allen <ul style="list-style-type: none"> <li>Secretary position – Tim has agreed to stay on as the recording secretary until other arrangements have been made.</li> </ul>											

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2.	<u>Vice Chair</u> – T. Coyle - Excused <ul style="list-style-type: none"> <li>• No Report</li> </ul>		
3.	<u>Secretary</u> – T. Frost <ul style="list-style-type: none"> <li>• Motion to approve April meeting minutes, seconded by Cushman – Motion Approved</li> <li>• No Report</li> </ul>		
4.	<u>Treasurer</u> – M. Hoskins <ul style="list-style-type: none"> <li>• Ben is helping Mike work with the U of R accounting on invoicing questions / Issues.</li> <li>• Rough draft of finance policy is near complete, will be sent out to the group soon.</li> </ul>		
<b>System Medical Director &amp; Program Agency</b>			
5.	<u>System Medical Director</u> – Dr. J. Cushman <ul style="list-style-type: none"> <li>• Past the implementation time for the Collaborative Protocols</li> <li>• Reviewing all regional policies</li> <li>• Working with collaborative group on State wide BLS Protocols</li> </ul>		
6.	<u>Program Agency</u> – B. Sensenbach <ul style="list-style-type: none"> <li>• Working with Tim to streamline Council and REMAC webcasts, minutes.</li> <li>• NEG – Website has been updated to reflect open seats and plan to advertise new vacancies discussed.</li> </ul>		

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<b>County and New York State Representatives</b>			
<b>7.</b>	Livingston County Coordinator – K. Dewar <ul style="list-style-type: none"> <li>• Discussion 12-06 and the process</li> </ul>		
<b>8.</b>	Monroe County Coordinator – T. Czapranski - Excused <ul style="list-style-type: none"> <li>• Out of town for meeting</li> <li>• The only thing I have would be to further flush out the process for approving EMS mutual aid requests. I think sometimes we can make things more complicated than they need to be - simply adopting the State Policy and putting timelines to each step would address most, if not all issues.</li> </ul>		
<b>9.</b>	REMAC –Dr. Murray - Absent <ul style="list-style-type: none"> <li>• No Report</li> </ul>		
<b>10.</b>	NYS EMS Council – M. Philippy - Excused <ul style="list-style-type: none"> <li>• No Report</li> </ul>		
<b>Committee Chairperson Reports</b>			
<b>11.</b>	System Operations – T. Bonfiglio - Absent <ul style="list-style-type: none"> <li>• No Report</li> </ul>		
<b>12.</b>	NEG – M. Philippy - Excused <ul style="list-style-type: none"> <li>• MLREMS Open Seats               <ul style="list-style-type: none"> <li>○ Healthcare Seat</li> <li>○ Community Seat</li> </ul> </li> </ul>		
<b>13.</b>	PIER – D. Bailey <ul style="list-style-type: none"> <li>• EMS Week Event Review               <ul style="list-style-type: none"> <li>○ Overall Success</li> <li>○ Low participation for the work shops</li> <li>○ Chris Obrien has volunteered to run the scout workshop next year.</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Looking at possibly realigning with STEP – Discussion to continue.</li> </ul>		
<b>14.</b>	<p>Training &amp; Education – E. Rathfelder</p> <ul style="list-style-type: none"> <li>● CIU and CLI courses to be held in the fall</li> <li>● CLI notification for renewal – it is important that individuals monitor their certifications as the State will no longer send notification of expiration to providers.               <ul style="list-style-type: none"> <li>○ Sending this information out to the masses                   <ul style="list-style-type: none"> <li>▪ Post notice on MLREMS Website</li> <li>▪ Mailing to Tim C. and Karen D. for agency distribution</li> </ul> </li> </ul> </li> <li>● Course sponsor renewal applications.</li> <li>● CLI exam pass rates.               <ul style="list-style-type: none"> <li>○ The rates may not be as bad as advertised.</li> <li>○ Will still work on support material</li> </ul> </li> </ul>		
<b>15.</b>	<p>Other Business</p> <ul style="list-style-type: none"> <li>● None</li> </ul>		
<b>16.</b>	<p>Next Meeting(s)</p> <ul style="list-style-type: none"> <li>● Zoom Meeting - August 14, 2017</li> </ul>		
<b>17.</b>	<p>Adjournment -</p>		