

MLREMSC Executive Meeting Minutes

Subject	MLREMSC Executive				Meeting Notes : Date				February 12, 2017			
Facilitator	Reg Allen, Vice Chair				Time				8:32 am ended at 08:52 am			
Location	Zoom Meeting				Scribe				Tim Frost, Secretary			
Members Attendance:	05-16	06-16	08-16	10-16	12-16	02-17	04-17	06-17	08-17	10-17	12-17	02-18
Allen, Reg	C	P	P	P	C	E	P	P	P	C	P	P
Bailey, Donna	A	P	P	P	A	P	E	P	P	A	P	P
Bonfiglio, Tom	N	P	P	E	N	A	P	A	A	N	P	A
Coyle, Tom	C	A	E	P	C	P	P	E	E	C	P	E
Cushman, Jeremy	E	P	E	P	E	P	E	P	E	E	P	P
Czapranski, Tim	L	A	A	A	L	A	P	E	P	L	P	p
Dewar, Karen	L	P	P	P	L	P	E	P	P	L	A	E
Frost, Tim	E	P	P	P	E	P	P	P	E	E	P	P
Hoskins, Mike	D	P	P	P	D	P	P	P	P	D	A	P
Murray, Elizabeth	*	A	A	A	*	A	A	A	A	*	A	E
Philippy, Mark	*	P	P	P	*	P	P	E	P	*	P	P
Rathfelder, Eric	*	P	P	P	*	E	P	P	P	*	P	A
Sensenbach, Ben	*	P	P	P	*	P	P	P	P	*	P	p
Key Points Discussed and Action Items												
No.	Topic						Action Item(s)			Target Date		
1.	<u>Chair Report</u> – R. Allen <ul style="list-style-type: none"> • Reminder MLREMS Awards Voting <ul style="list-style-type: none"> ○ Response no Later than February 19th 											
2.	<u>Vice Chair</u> – T. Coyle – Excused <ul style="list-style-type: none"> • No Report 											

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3.	<p><u>Secretary</u> – T. Frost</p> <ul style="list-style-type: none"> • Motion to accept the minutes. Motion Cushman / Hoskins Passes. No amendments. • No Report 		
4.	<p><u>Treasurer</u> – M. Hoskins</p> <ul style="list-style-type: none"> • RFPs will be completed by March 1 • Spent over budget slightly on the year 		
System Medical Director & Program Agency			
5.	<p><u>System Medical Director</u> – Dr. J. Cushman</p> <ul style="list-style-type: none"> • No action items for the committees since the last meetings • REMAC conversation – committee design <ul style="list-style-type: none"> ○ How do we want to structure to move forward 		
6.	<p><u>Program Agency</u> – B. Sensenbach</p> <ul style="list-style-type: none"> • As of now 13 people have not voted • Stroke Western Region was selected for a NYS Grant to enhance Stroke Data Collection. <ul style="list-style-type: none"> ○ We agreed to support their efforts due to the number of Stroke patients transported to region. ○ Agency requirements will be minimal although agencies will need to consent to data transmission. ○ Data will be stored via Image Trend. ○ Limited effort on behalf of our Program Agency is required. • Quarterly reports were sent to NYS with vouchers 		

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County and New York State Representatives			
7.	Livingston County Coordinator – K. Dewar - Excused <ul style="list-style-type: none"> • No Report 		
8.	Monroe County Coordinator – T. Czapranski <ul style="list-style-type: none"> • Mutual Aid changes for the next meeting • MLREMS Training and Grant Funding 		
9.	REMAC –Dr. Murray - Absent <ul style="list-style-type: none"> • No Report 		
10.	NYS EMS Council – M. Philippy <ul style="list-style-type: none"> • No Report 		
Committee Chairperson Reports			
11.	System Operations – T. Bonfiglio <ul style="list-style-type: none"> • Sysops Committee has the Caledonia to CHS CON transfer pending, this was sent to the MLREMS attorney by the program agency, should be ready for a vote at the March meeting. 		
12.	NEG – M. Philippy <ul style="list-style-type: none"> • CON Policy should be complete by the March meeting • Full rosters • By-Laws <ul style="list-style-type: none"> ○ Who do we use for our primary parliamentary guidance? <ul style="list-style-type: none"> ▪ Sturgis vs Roberts ○ Consideration of quorum for sub-committees 		

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13.	PIER – D. Bailey <ul style="list-style-type: none"> • STEP Conference and Awards <ul style="list-style-type: none"> ○ Voting deadline is Monday ○ PIER Meeting Wednesday to discuss how we can help ○ Several last-minute submissions for awards 		
14.	Training & Education – E. Rathfelder - Absent <ul style="list-style-type: none"> • No Report • Last meeting cancelled • Ben - Looking to secure a course number for a CIU in April 		
15.	Other Business <ul style="list-style-type: none"> • None 		
16.	Next Meeting(s) <ul style="list-style-type: none"> • Zoom Meeting 		
17.	Adjournment – Philippy / Cushman		