

# Finance Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>Finance Committee</b>	<b>Meeting Notes : Dates</b>	<b>05/13/2019</b>	
<b>Facilitator</b>	Alex Cook, Treasurer	<b>Time</b>	0930 - 0955 hrs	
<b>Location</b>	Zoom Meeting	<b>Scribe</b>	Alex Cook	
<b>Attendees</b>	Ben Sensenbach, Alex Cook			
	<b>This workgroup's responsibility is: Standing Committee</b>			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
<b>1</b>	<b>Old Business</b> <ul style="list-style-type: none"> <li>• Vouchers have been submitted for Q3</li> <li>• Webster CON Invoice – Paid</li> </ul>			
<b>2</b>	<b>New Business</b> <ul style="list-style-type: none"> <li>• U of R Invoicing for the program agency had a little snafu resulting in invoices not being generated since July 2018. This has been rectified.</li> <li>• Total cost of the Article 78 proceedings was \$3,515; this money is coming out of our reserve funds.</li> <li>• Ben, Mark, Mindy and I had a conference call with the Bureau regarding budgets. They are going through and doing some due diligence with all of the regions. Ben is still working through some stuff with them. They want all supporting documents and contracts along with the proposed budget. We are looking at creating an</li> </ul>	<ul style="list-style-type: none"> <li>• Alex and Mark or Mike needs to get to the bank to get signatory stuff squared away.</li> <li>• Updates to the budget and all supporting documentation.</li> </ul>		

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	<p>MOU with DPM regarding the administrative support services.</p> <ul style="list-style-type: none"><li>• As soon as minutes get released from the last MLREMS meeting Alex will be going to the bank to become a signatory.</li><li>• Brockport CON deposit has been processed.</li></ul>			
<b>3</b>	<p><b>Next Meeting</b> August 12<sup>th</sup>, 2019 @ 0930</p>			