



**Systems Operations Committee Meeting Minutes**  
**Thursday, May 16, 2019**

**Attendees: Reg Allen, Tim Frost, Karen Dewar, Aaron Farney, Tom Kirchoff, Tim Czapranski, Tim Kelly (on phone)**

**Administrative Support: Mindy Johnston**

**Brockport Transfer of Operating Authority to COVA**

- Application response of deficiencies received by Program Agency Wednesday 5/15/2019 afternoon.

**Systems Application Review**

- Applicant did not answer all of the points we requested that they address.
  - The call data provided is based on projections.
    - Whether the call data is accurate or not – we can't prove or disprove it. It's unlikely that we'll get any more information regardless how many times we ask.
  - Funding question not answered at all, they still provided a "draft".
    - Is it required for them to show their financial solvency?
- What is the State guidance on this? How do we deem this complete with the checklist provided if they do not follow the rules at the State level?
- For the Council – items of discussion
  - Not participating in the regional ePCR process
  - Previous organization was not financially soluble
  - We are waiting for a response from Daniel Clayton on two items:
    - Fitness and Competency
    - There was reference that the State will be closely monitoring Brockport which we've asked for reports, or what have you regarding that. Nothing received thus far.
- Fitness and Competency Review Request letter sent to Dan Clayton 5/16/19.

Vote: Motion that the transfer of operating authority application from Brockport Volunteer Ambulance Corps Inc. to Central Orleans Volunteer Ambulance Inc. is complete as submitted by Tom Kirchoff. Seconded by Tim Frost. All in favor (6), Tim Kelly does not count as not physically present. – no opposed. Motion passes.