

MLREMS Executive Committee Meeting

Meeting Minutes

Subject	MLREMS Executive Committee	Meeting Notes : Dates	01-09-2012	
Facilitator	Tim Frost – Vice Chair	Time	08:30AM	
Location	GoTo Meeting	Scribe	Tim Frost	
Attendees	Tim Frost; Tracy DeMarse; Mark Tornstrom; Jeremy Cushman; Reg Allen; Mark Philippy			
	This workgroup's responsibility is:			
Key Points Discussed and Action Items				
No.	Topic	Action Item(s)	Resources	Target Date
1	Chairperson (Mark Tornstrom) – <ul style="list-style-type: none"> • Review of Agenda / Minutes • Annual Business Meeting • Committee Chairs <ul style="list-style-type: none"> ○ Need to reaffirm committee chairs • Transcription went over by 8 minutes. We will be invoiced for this time. <ul style="list-style-type: none"> ○ We will be adding minutes 			
2	Vice Chair (Tim Frost) <ul style="list-style-type: none"> • Vice Chair – No Report 			
3	Secretary (Tim Frost, Interim) <ul style="list-style-type: none"> • Transition Process <ul style="list-style-type: none"> ○ This will be accomplished this week with Mark Philippy • Attendance notification process <ul style="list-style-type: none"> ○ This should and will be a matter of public record ○ Consider adding as a regular meeting agenda item ○ Members in violation <ul style="list-style-type: none"> ▪ Batty, Darrin ▪ Leven, Dave ▪ Shmigel, MD, Boris 			

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4	<p>Treasurer (Reg Allen)</p> <ul style="list-style-type: none"> • Current Financials <ul style="list-style-type: none"> ○ NYS Payment to date ○ Consideration of Fees for Services ○ Letter to area hospitals <ul style="list-style-type: none"> ▪ Mark and Reg still working on this • We have received an update for our MLREMS Council Business insurance <ul style="list-style-type: none"> ○ The invoice is being processed for payment. ○ Will send policy to Tracy for filing. 			
5	<p>Office Manager (Tracy DeMarse)</p> <ul style="list-style-type: none"> • Working on quarterly reports this month hopefully to be completed by the end of January • Protocol Updates completed prior to State Meeting • Financials <ul style="list-style-type: none"> ○ URMCM Salary & Benefits a little more than expected, will keep an eye on this 			
6	<p>Regional Medical Director (Jeremy Cushman)</p> <ul style="list-style-type: none"> • The protocol roll out is well underway <ul style="list-style-type: none"> ○ ALS Mandatory & BLS Optional • A pharmacist has put together lectures for the new medications • SEMAC this month and hopefully are protocols are approved • Cushman & Shah will not be at the January meetings <ul style="list-style-type: none"> ○ There are a couple of items that will need voted on • There has been no correspondents from the State accepting Jeremy's appointment 			
7	<p>System Operations Committee (Darrin Batty - Absent)</p> <ul style="list-style-type: none"> • No report Tornstrom – Further information requested for the Point Pleasant CON transfer. 			
8	<p>NEG (Reg Allen)</p> <ul style="list-style-type: none"> • REMAC election for open course sponsor seat <ul style="list-style-type: none"> ○ Have two candidates so far. ○ Will send out ballot to full council on 1/11/2012 • What constitutes a Course Sponsor? <ul style="list-style-type: none"> ○ Is it position or institution that is a sponsor? ○ Our current applicants “represent” the current course sponsors equally. ○ Will consider any CIC or CLI as representing a course sponsor for the purpose of this election. <ul style="list-style-type: none"> ▪ Need to look at revising REMAC bylaw to reflect NYS definition of Course Sponsor representative • There are have no comments on the bylaw revisions as of yet • What constitutes a seconded motion? <ul style="list-style-type: none"> ○ Mark will draft a suggestion ○ Reg thought that we end seconded motion and that the committees will give a recommendation to be accepted by the council 			

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	<ul style="list-style-type: none"> ○ We need better circulation of information <ul style="list-style-type: none"> ▪ Put information out as far in advance as possible ○ To be discussed further at council <ul style="list-style-type: none"> ▪ Procedure for accepting motions and not adjusting bylaws for this 			
	<p>PIER (Dick Tripp - Absent)</p> <ul style="list-style-type: none"> • Still running very slim on nominations for awards <ul style="list-style-type: none"> ○ Presented to the Livingston County Captains last week • STEP moving along – Meeting next week • Mark – The letter has not been sent to Jackie yet, and will go out today. • Tracy – sent out a special notice last week for the awards 			
10	<p>REMAC (Manish Shah - Absent)</p> <ul style="list-style-type: none"> • No Report • Cushman – Actions items will be sent out via email this week 			
11	<p>Training Committee (Paul Bishop - Absent)</p> <ul style="list-style-type: none"> • No report 			
12	<p>Monroe County EMS (Tim Czapranski - Absent) report via email</p> <ul style="list-style-type: none"> • Triage tags distributed to FR agencies • BID for triage tags has been sent out 			
13	<p>Livingston County EMS (Karen Dewar - Absent)</p> <ul style="list-style-type: none"> • No report 			
14	<p>State EMS Council</p> <ul style="list-style-type: none"> • Meeting this month 			
14	<p>LEPC</p> <ul style="list-style-type: none"> • Meeting this month 			
15	<p>Other Business</p> <p>Mark - Should we have an informational session? Whether this is a ‘Summit’ or something else?</p> <ul style="list-style-type: none"> • Jeremy – there are more questions than answers and we should probably wait until we have more answers. • Is the County planning on having an informational session? • EMS week will be discussed at the January Meeting <ul style="list-style-type: none"> ○ RGH has a suggestion about joint activities to benefit the region 			
17	<p>Next Meeting</p> <ul style="list-style-type: none"> • January 16, 2012 – Council • January 16, 2012 – REMAC 	-		