

# MLREMS Executive Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>MLREMS Executive Committee</b>	<b>Meeting Notes : Dates</b>	<b>12-12-2011</b>	
<b>Facilitator</b>	Tim Frost – Vice Chair	<b>Time</b>	08:30AM	
<b>Location</b>	GoTo Meeting	<b>Scribe</b>	Tim Frost	
<b>Attendees</b>	Tim Frost; Tracy DeMarse; Paul Bishop; Mark Tornstrom; Karen Dewar; Reg Allen			
	<b>This workgroup's responsibility is:</b>			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
<b>1</b>	<b>Chairperson (Mark Tornstrom) –</b> <ul style="list-style-type: none"> <li>• Review of Agenda / Minutes <ul style="list-style-type: none"> <li>○ No issues noted</li> </ul> </li> <li>• Transcription extension <ul style="list-style-type: none"> <li>○ Discussed last meeting – Decision to just add minutes as needed</li> </ul> </li> <li>• Representative to the SEMAC / SEMSCO <ul style="list-style-type: none"> <li>○ Cushman – SEMAC</li> <li>○ Bishop – SEMSCO</li> <li>○ Letters sent to the state</li> </ul> </li> <li>• The Regionalization tag will have a diverse cross section from our community that is not usually involved with the council. This is encouraging</li> </ul>			
<b>2</b>	<b>Vice Chair (Tim Frost)</b> <ul style="list-style-type: none"> <li>• Vice Chair – No Report</li> </ul>			

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<b>3</b>	<p><b>Secretary (Tim Frost, Interim)</b></p> <ul style="list-style-type: none"> <li>• No report</li> </ul>			
<b>4</b>	<p><b>Treasurer (Reg Allen)</b></p> <ul style="list-style-type: none"> <li>• Current Financials           <ul style="list-style-type: none"> <li>○ NYS Payment to date               <ul style="list-style-type: none"> <li>▪ Waiting for last voucher to be paid</li> </ul> </li> <li>○ Consideration of Fees for Services               <ul style="list-style-type: none"> <li>▪ Letter to area hospitals                   <ul style="list-style-type: none"> <li>• Reviewed and completed</li> <li>• Will get to Nicoletta for completion and signed by Mark</li> </ul> </li> <li>▪ Fee waived for late filing (\$1,700)                   <ul style="list-style-type: none"> <li>• In an act of kindness the IRS reduced our penalty to \$0</li> </ul> </li> </ul> </li> <li>○ Finance Committees               <ul style="list-style-type: none"> <li>▪ We have met and came up with the following process                   <ul style="list-style-type: none"> <li>• Currently tracked via spreadsheet</li> <li>• Will look into cost effective program alternative to increase logging activity of the Program Agency                       <ul style="list-style-type: none"> <li>○ Initial AED fee \$100.00 per site and each application</li> <li>○ This will include a “Hard Ship” clause</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul>			
<b>5</b>	<p><b>Office Manager (Tracy DeMarse)</b></p> <ul style="list-style-type: none"> <li>• Class Marker proposal (attached again)           <ul style="list-style-type: none"> <li>○ This is not intended to replace CentreLearn</li> <li>○ This may be a good interim solution</li> <li>○ We should be ok with the \$200 or \$400 option</li> </ul> </li> </ul>			

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	<ul style="list-style-type: none"><li>• Tracy will see if Jason Howard will do a quick presentation to the council this Monday</li><li>• Email sent to Mark last week for bills currently being considered by legislators<ul style="list-style-type: none"><li>○ One of the Bills will impact money raised through fundraising will not impact what the state pays us</li></ul></li><li>• BLSFR agencies still submitting paperwork</li><li>• Council was paid in near record time / Program agency is still pending</li></ul>			
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<b>6</b>	<b>Regional Medical Director (Jeremy Cushman - Absent)</b> <ul style="list-style-type: none"> <li>• No Report</li> </ul>			
<b>7</b>	<b>System Operations Committee (Darrin Batty)</b> <ul style="list-style-type: none"> <li>• Point Pleasant transfer to IVA               <ul style="list-style-type: none"> <li>○ Paperwork was good and will be presented to council on Monday</li> </ul> </li> <li>• The committed has been asked to review all of our policies</li> <li>• Darrin has been sent a list from Czapranski to assist to contacting agencies for BLSFR paperwork               <ul style="list-style-type: none"> <li>○ This is not required to come before the council for approval</li> <li>○ The intent is not to impact the program agency</li> </ul> </li> <li>• Applications have been deemed complete the NYS - RMMS / Brockport / Irondequoit</li> <li>• Draft Policies for review by the REMAC are in regard to CON / ALS transfers</li> </ul>			
<b>8</b>	<b>NEG (Reg Allen)</b> <ul style="list-style-type: none"> <li>• Presentation of Officers for MLREMS and REMAC               <ul style="list-style-type: none"> <li>○ Current officers + Mark Philippy for Secretary</li> </ul> </li> <li>• Policy review –               <ul style="list-style-type: none"> <li>○ CON Policies referred back to Sys. Ops</li> <li>○ Reviewing Training Policies on 12/13</li> </ul> </li> <li>• By-Law revision will presented to council on Monday               <ul style="list-style-type: none"> <li>○ Unable to change Membership to 3 year term</li> <li>○ 4 years is by statute in Article 30</li> </ul> </li> </ul>			
	<b>PIER (Dick Tripp - Absent)</b> <ul style="list-style-type: none"> <li>• No Report</li> <li>• Will have report at next meeting - STEP Conference Update</li> </ul>			
<b>10</b>	<b>REMAC (Manish Shah - Absent)</b> <ul style="list-style-type: none"> <li>• No report</li> </ul>			

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<b>11</b>	<p><b>Training Committee (Paul Bishop)</b></p> <ul style="list-style-type: none"> <li>• Tracy is debating with regional faculty on when we will be holding the specialty course</li> <li>• No other comments at this time.</li> </ul>			
<b>12</b>	<p><b>Monroe County EMS (Tim Czapranski - Absent) report via email</b></p> <ul style="list-style-type: none"> <li>• EMS Accountability tags in process - spring 2012</li> <li>• SMART Triage out to County fire departments - 23 departments have them - some stragglers left to go. Now fire. EMS and hospitals all on the same system</li> <li>• EMS study RFQ will likely be released in January of February.</li> </ul>			
<b>13</b>	<p><b>Livingston County EMS (Karen Dewar)</b></p> <ul style="list-style-type: none"> <li>• Process of seeking an ALS Supervisor</li> <li>• Updating MPDS for Livingston to be “similar” to Monroe County</li> <li>• Re-Introduced the RHIO to Livingston County</li> </ul>			
<b>14</b>	<p><b>State EMS Council (Tim Czapranski - Absent) report via email</b></p> <ul style="list-style-type: none"> <li>• Meeting in January</li> <li>• It was an emergency meeting to fulfill our regulatory responsibility to pass a budget and forward it to the Commissioner.</li> <li>• Part 800 changes are in process initiated by the NYS Bureau of EMS. We have not seen them and hopefully the Bureau will make them available to review.</li> <li>• Still slow payments for services contracted to the Bureau of EMS - may even face longer delays</li> <li>• Several staff member leaving - retirements and transfers to SEMO</li> <li>• Richard Brandt to be the Chair beginning January</li> <li>• January will see a new SEMAC Chair as Dr. Henry is stepping down - a reception for Dr. Henry is being worked on for after the Jan SEMAC meeting. Dr. Haydock taking over as Chair</li> <li>• Next meetings are Jan 31 and Feb 1st - shooting for 3 meeting in</li> </ul>			

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	2012 - other dates have yet to be set			
<b>14</b>	<b>LEPC</b> <ul style="list-style-type: none"> <li>• No Meeting</li> </ul>			
<b>15</b>	<b>Other Business</b> <ul style="list-style-type: none"> <li>• MLREMS / REMAC Meeting dates will be published Monday for 2012                             <ul style="list-style-type: none"> <li>○ Suggesting May and September for Livingston County hosting the meeting.</li> </ul> </li> </ul>			
<b>17</b>	<b>Next Meeting</b> <ul style="list-style-type: none"> <li>• <b>December 19, 2011 – Council</b></li> <li>• <b>December 19, 2011 – REMAC</b></li> </ul>	-		