

# Finance TAG Meeting

## Meeting Minutes

<b>Subject</b>	<b>Finance TAG</b>	<b>Meeting Notes : Dates</b>	<b>7/5/2011</b>	
<b>Facilitator</b>	Reg Allen, Chair	<b>Time</b>	2pm-230pm	
<b>Location</b>	GoTo Meeting	<b>Scribe</b>	Reg Allen	
<b>Attendees</b>	M. Philippy, P. Bishop, Excused/Absent: T. Frost, D. Batty, T. Czapranski, K. Dewar, B. Feinstein			
	<b>This workgroup's responsibility is: Review current funding and Explore future funding if NYS Funding Expires</b> Review current deliverables, Explore future of MLREMS and Program Agency options using varying models designed to maintain the high performance and consistency that is currently expected in our region.			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
<b>1</b>	<p><b>Introductions and Work Plan</b></p> <ol style="list-style-type: none"> <li>1. Explore funding options to secure our financial stability in light of NYS payments being up to 120 days late               <ol style="list-style-type: none"> <li>a) this is to assure our ability to pay our contract with the University on time.</li> </ol> </li> <li>2. Develop long term funding options with the assumption that NYS funding will be at a minimum reduced and at worst discontinued all together.</li> <li>3. Develop an RFP for providing the services currently provided by our program agency               <ol style="list-style-type: none"> <li>a) Evaluate required vs. optional services.</li> <li>b) Evaluate current services that must be included in RFP</li> <li>c) Recommend changes to current services to maximize available funds</li> </ol> </li> </ol>			

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2	<p><b>Old Business</b></p> <ul style="list-style-type: none"><li>• Review the budget and member should look for areas that may be adjusted.<ul style="list-style-type: none"><li>○ No action taken</li></ul></li><li>• Look at the budget for opportunities for consolidation.<ul style="list-style-type: none"><li>○ Opportunity to consider combining services for agencies<ul style="list-style-type: none"><li>▪ Medical Direction</li><li>▪ Group Purchasing<ul style="list-style-type: none"><li>• Medical Supplies</li><li>• Computers</li><li>• Common Services</li><li>• HR Services</li><li>• Compliance</li><li>• Pre and annual employee physicals</li></ul></li></ul></li></ul></li><li>• Consider new funding streams, PAD processing fee, fees directly to regional agencies, web site fees, etc.<ul style="list-style-type: none"><li>○ Funding options with range levels was discussed at length.</li><li>○ Include levels such as all pay a minimum for basic services, then ala carte for additional services.</li></ul></li><li>• Discuss with your constituencies the idea of billing for MLREMS services.<ul style="list-style-type: none"><li>○ We will need to accelerate our plan to brand or market MLREMS so that agencies have a good understanding of what MLREMS provides for them and the region.</li><li>○ During the meetings we can ask agencies to “brain storm” about funding ideas as well.</li></ul></li></ul>			
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<b>3</b>	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Funding has been received from NYS for the 1<sup>st</sup> quarter of work.</li> </ul>			
<b>4</b>	<p><b>TAG Member to review / complete prior to next meeting:</b></p> <ul style="list-style-type: none"> <li>• As noted above</li> </ul>			
<b>6</b>	<p><b>Next Meeting</b></p> <p>Monday 7/11 @ 930am via Go to Meeting.</p>			