

Finance TAG Meeting

Meeting Minutes

Subject	Finance TAG	Meeting Notes : Dates	7/11/2011	
Facilitator	Reg Allen, Chair	Time	930am – 1015am	
Location	GoTo Meeting	Scribe	Reg Allen	
Attendees	P. Bishop, T. Frost, B. Feinstein Excused/Absent: D. Batty, T. Czapranski, K. Dewar, M. Philippy,			
	This workgroup's responsibility is: Review current funding and Explore future funding if NYS Funding Expires Review current deliverables, Explore future of MLREMS and Program Agency options using varying models designed to maintain the high performance and consistency that is currently expected in our region.			
Key Points Discussed and Action Items				
No.	Topic	Action Item(s)	Resources	Target Date
1	<p>Introductions and Work Plan</p> <ol style="list-style-type: none"> 1. Explore funding options to secure our financial stability in light of NYS payments being up to 120 days late <ol style="list-style-type: none"> a) this is to assure our ability to pay our contract with the University on time. 2. Develop long term funding options with the assumption that NYS funding will be at a minimum reduced and at worst discontinued all together. 3. Develop an RFP for providing the services currently provided by our program agency <ol style="list-style-type: none"> a) Evaluate required vs. optional services. b) Evaluate current services that must be included in RFP c) Recommend changes to current services to maximize available funds 			

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2	<p>Old Business</p> <ul style="list-style-type: none"> • Review the budget and member should look for areas that may be adjusted. <ul style="list-style-type: none"> ○ No action taken • Look at the budget for opportunities for consolidation. <ul style="list-style-type: none"> ○ Opportunity to consider combining services for agencies <ul style="list-style-type: none"> ▪ Medical Direction ▪ Group Purchasing <ul style="list-style-type: none"> • Medical Supplies • Computers • Common Services • HR Services • Compliance • Pre and annual employee physicals • Consider new funding streams, PAD processing fee, fees directly to regional agencies, web site fees, etc. <ul style="list-style-type: none"> ○ Funding options with range levels was discussed at length. ○ Include levels such as all pay a minimum for basic services, then ala carte for additional services. 	<p>Develop a Marketing plan and presentation for the region using PPT or possibly a VOD Cast.</p> <ol style="list-style-type: none"> 1) Base services 2) Ala cart services 3) Value of services 		
3	<p>New Business</p> <ul style="list-style-type: none"> • Met with Marilyn Reif regarding contact. Reviewed our current financial situation. Marilyn was receptive and interestred in working with the Council. She is interested in knowing our long term 	<p>Begin charging a fee for PAD applications beginning 1/1/2012.</p> <ol style="list-style-type: none"> 1) Review with legal council any potential exposure for charging for this service. 		

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	plan.			
4	TAG Member to review / complete prior to next meeting: <ul style="list-style-type: none"> • As noted above 			
6	Next Meeting Pending, will be scheduled after 7/18 MLREMS Meeting			