

# QA Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>REMAC QA SubCommittee</b>	<b>Meeting Date</b>	<b>June 13, 2011</b>	
<b>Facilitator</b>		<b>Time</b>	16:00	
<b>Location</b>	120 Corporate Woods, Suite 300	<b>Scribe</b>		
<b>Attendees</b>				
	<b>This workgroup's responsibility is: To ensure a fair and equitable QA/QI system in the Monroe-Livingston Region for the purpose of facilitating high quality patient care throughout the region.</b>			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
<b>1</b>	<b>Review of Attendance</b>	N/A		
<b>2</b>	<b>Confidentiality/COI Forms</b>	N/A		
<b>3</b>	<b>Rolling Three Year Summary</b> 2009: Protocol – 12 C-Collar – 8 Other – 5 Escalating – 4 Destination – 3 2010: C-Collar – 7 Chart Lock Times – 7 Clinical Care – 7 HIPPA – 1 Destination – 1 Other – 2 2011: Clinical Care - 3 Response – 1 Other - 1 Inc. Reports - 2	Reviewed the Three Year Summary of Cases		

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<b>4</b>	<b>Review of Chart Lock Times</b> <a href="#">..\..\..\Program Agency\ePCR\Chart Lock Times\2011\Regional Stats.xlsx</a>	<ul style="list-style-type: none"> <li>Had a brief discussion regarding chart lock times and how our targets may be influenced by entities outside of our region. Will discuss further at REMAC.</li> </ul>		
<b>5</b>	<b>Other Committee Business</b> <ul style="list-style-type: none"> <li>Performance Metrics <ul style="list-style-type: none"> <li><del>BG/Seizures – LaDue</del></li> <li><del>BG/Syncope – Breese/Jordan</del></li> <li><del>12 Lead/Syncope – Jordan</del></li> <li>12 Lead/Chest Pain – Sheahan</li> <li><del>ASA/Chest Pain – Pollard</del></li> <li><del>Pain Mgmt/Peds – Murray</del></li> </ul> </li> <li>ALS Preceptor Discussion – REMAC wants QA to determine qualifications. <a href="#">..\..\..\Protocols\MLREMS Policies\9-22 ALS Preceptor Policy REVISED.pdf</a></li> <li>ALS Preceptors for Consideration</li> <li>Adding Training &amp; Ed Rep to QA Cmme</li> </ul>	<ul style="list-style-type: none"> <li>Qualifications are already in place. QA Committee will address the Preceptor Candidates who do not meet the qualifications or for those whose qualifications are in question. These will be addressed on a case-by-case basis.</li> <li>Frank Manzo was approved as a MLREMS Preceptor</li> <li>Discussed adding a Training &amp; Ed Rep to the QA Committee so that issues with Instructors could be handled through the regional QA Process. There were some concerns with this idea, so Ross Zastrow and Paul Bishop will be invited to the next QA Committee Meeting to discuss this further.</li> </ul>		
<b>6</b>	<b>Review of Decisions Since Last Mtg</b> (Case Number, if applicable)			
<b>7</b>	<b>Review of Open Cases</b>	N/A		
<b>8</b>	<b>QA Cases to Discuss – Executive Session Required</b>			

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<b>9</b>	<b>Next Meeting</b>	<b>July 11, 2011 @ 16:00m</b>		