

# QA Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>REMAC QA SubCommittee</b>	<b>Meeting Date</b>	<b>November 14, 2011</b>	
<b>Facilitator</b>	Manish Shah, MD	<b>Time</b>	16:00	
<b>Location</b>	120 Corporate Woods, Suite 300	<b>Scribe</b>	Tracy DeMarse	
<b>Attendees</b>	Bob Breese, Liz Darrow, Tracy DeMarse, Julie Jordan, Tony Katsetos, Mike Kuder, Elizabeth Murray, Amy Pollard, Manish Shah, Dick Tripp			
	<b>This workgroup's responsibility is: To ensure a fair and equitable QA/QI system in the Monroe-Livingston Region for the purpose of facilitating high quality patient care throughout the region.</b>			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
1	<b>Review of Attendance</b>	N/A		
2	<b>Confidentiality/COI Forms</b>	N/A		
3	<b>Rolling Three Year Summary</b> 2009: Protocol – 12 C-Collar – 8 Other – 5 Escalating – 4 Destination – 3 2010: C-Collar – 7 Chart Lock Times – 7 Clinical Care – 7 HIPPA – 1 Destination – 1 Other – 2 2011: Clinical Care - 8 Response – 1 Chart Locks - 3 Inc. Reports – 3 Other – 2 Out of Region – 4	Reviewed the summary of calls for the last 3 years.		

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4	<p><b>Review of Chart Lock Times</b>  <a href="..\..\..\Program Agency\PCR\Chart Lock Times\2011\Regional Stats.xlsx">..\..\..\Program Agency\PCR\Chart Lock Times\2011\Regional Stats.xlsx</a></p>	Reviewed October's Chart Lock Times		
5	<p><b>Other Committee Business</b></p> <ul style="list-style-type: none"> <li>• ALS Preceptors for Consideration</li> <li>• Elections</li> </ul>	<p>There were no Preceptors brought forth to QA.</p> <p>Reviewed applicants for 2012 QA Committee Seats and made recommendation to QA Chair.</p>		
6	<p><b>Executive Session Required</b></p> <ul style="list-style-type: none"> <li>• Review of Decisions Since Last Mtg</li> <li>• Review of Open Cases</li> <li>• QA Cases to Discuss</li> </ul>	<b>Executive Session</b>		
7	<b>Next Meeting</b>	<b>December 12, 2011 @ 16:00</b>		