QA Committee Meeting Meeting Minutes

Subject	REMAC QA SubCommittee	Meeting Date	Octo	October 10, 2011					
Facilitator		Time	16:00)					
Location	120 Corporate Woods, Suite 300	Scribe							
Attendees									
	This workgroup's responsibility is: To ensure a fair and equitable QA/QI system in the Monroe-Livingston Region for the purpose of facilitating high quality patient care throughout the region.								
Key Points Discussed and Action Items									
No.	Topic	Actio	n Item(s)	Resources	Target Date				
1	Review of Attendance	N/A							
2	Confidentiality/COI Forms	N/A							
3	Rolling Three Year Summary 2009: Protocol – 12 C-Collar – 8 Other – 5 Escalating – 4 Destination – 3 2010: C-Collar – 7 Chart Lock Times – 7 Clinical Care – 7 HIPPA – 1 Destination – 1 Other – 2 2011: Clinical Care - 8 Response – 1 Chart Locks - 3 Inc. Reports – 3 Other – 2 Out of Region – 4	Reviewed the Three Year Su	mmary						

Comment [mns1]: Do you put this in?

QA Committee Meeting

7	Next Meeting	November 14, 2011 @ 16:00 (PSTF)		
	QA Cases to Discuss	Ended Executive Session		
	Review of Open Cases			
	Review of Decisions Since Last Mtg			
6	Executive Session Required	Entered into Executive Session to discuss cases		
	Expiration of Terms	Six members have terms that expire at the end of this year. Applications will be sent to those individuals, as well as a notice placed on the website and in the Weekly Email.	Tracy	Week of 10/10/11
	November Meeting Location Change – PSTF STEP CR	The November meeting will be held at PSTF in the STEP Conference Room.		
	ALS Preceptors for Consideration	ion N/A		
5	Other Committee Business			
	\\\Program Agency\ePCR\Chart Lock Times\2011\Regional Stats.xlsx	Reviewed September Chart Locksoverall, the numbers seem to be improving, though there are still a few agencies that are struggling to meet the 12 hour requirement.		
4	Review of Chart Lock Times			