

# MLREMSC Executive Meeting

<b>Subject</b>	<b>MLREMSC Executive</b>	<b>Meeting Notes :</b>	<b>Date: 08/12/2019</b>
<b>Facilitator</b>	Mark Philippy, Chair	<b>Time</b>	8:30am
<b>Location</b>	Zoom Meeting	<b>Scribe</b>	Mark Philippy, Chair
<b>Attendees</b>	Philippy, Frost, Cook, Sensenbach, Bailey, Rathfelder, Dewar.		
<b>Key Points Discussed and Action Items</b>			
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Target Date</b>
<b>1</b>	Chair Report – M. Philippy <ul style="list-style-type: none"> <li>• Update on letter to BEMSAT regarding Brockport-COVA TOA.</li> <li>• Webster EMS mutual aid plan changes and Union Hill inquiry.</li> <li>• Budget considerations for legal assistance, future involvement with STEP, etc.</li> </ul>		
<b>2</b>	Vice-Chair – T. Frost <ul style="list-style-type: none"> <li>• NEG to address new meeting time.</li> <li>• NEG to pick up REMAC Bylaws review.</li> </ul>		
<b>3</b>	Secretary – T. Kelly <ul style="list-style-type: none"> <li>• <i>No Report</i></li> </ul>		
<b>4</b>	Treasurer – Alex Cook <ul style="list-style-type: none"> <li>• Currently addressing overpayment by NYS for a previous voucher, as our prior vouchering process included ALL funds expended, not just those accounted-for by the Grant. Past practice has been for the State to send only the amount in the Grant and not the full amount spent. As a result we will have to refund the State some \$3,700.               <ul style="list-style-type: none"> <li>○ Discussion whether to pay by single check or have State deduct from future voucher – agreed to pay separate check for accounting purposes.</li> </ul> </li> <li>• Received odd amount check from the State that was clarified to</li> </ul>	<b>Check to NYS for vouchered overage – Alex Cook</b>	

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	<p>be separate vouchers all in one.</p> <ul style="list-style-type: none"><li>• Accountant is reviewing expenditures for next budget report.</li><li>• CLI Original Course cost us \$1,700, which we have found we will be entitled to \$1,200 in reimbursement from the State (previously we believed we were only going to get a fraction of that amount). \$500 will still have to come out of reserves, however we will be looking into charging agencies a student fee in the future to cover the full cost of the class.</li></ul>		
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<b>5</b>	<p>Program Agency – Dr. Jeremy Cushman, Ben Sensenbach</p> <ul style="list-style-type: none"> <li>• A number of advisories have been sent out regarding local infectious disease matters.</li> <li>• Working through budget issues with the Treasurer and the State after significant changes in the manner by which the State requests vouchers and budgets to be completed. Requires a great deal more back-end work by the Program Agency staff.</li> </ul>		
<b>6</b>	<p>System Operations – R. Allen</p> <ul style="list-style-type: none"> <li>• <i>No Report</i></li> </ul>		
<b>7</b>	<p>Nominations and Governance – T. Frost</p> <ul style="list-style-type: none"> <li>• See Vice Chair report.</li> </ul>		
<b>8</b>	<p>PIER – D. Bailey</p> <ul style="list-style-type: none"> <li>• The immediate past STEP Conference committee has agreed to a 20% reduction in the amount we owe in consideration of the refreshments issue following the awards ceremony. This reduces the amount we are contributing to \$800. <ul style="list-style-type: none"> <li>○ Question as to whether this requires an additional vote of the Council to approve the reduced amount.</li> <li>○ Will investigate the MOU and original motion, but it is likely that as with prior such motions of the Council, it was a “not to exceed” amount therefore a new vote should not be necessary.</li> </ul> </li> </ul>	<p><b>Ben and Donna to review MOU and meeting minutes.</b></p>	
<b>9</b>	<p>REMAC - Dr. Reuckmann</p> <ul style="list-style-type: none"> <li>• <i>No Report</i></li> </ul>		
<b>10</b>	<p>Training and Education – E. Rathfelder</p> <ul style="list-style-type: none"> <li>• State has issued new guidance documents for Clinical Lab Instructor training programs and recertification requirements.</li> <li>• Costs for CIU training and recertification are being discussed and Course Sponsors have agreed in principle with paying a per-student fee. Details to be discussed at next T&amp;E meeting.</li> <li>• AMR has requested a waiver of Regional Policy regarding credentialing of ALS Preceptors. They wish to use the AMR Corporate program to certify their ALS FTOs. This is under</li> </ul>		

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	review by Dr. Cushman, Dr. Dorsett, and the T&E Committee. If approved it would require a change in the Regional Policy.		
<b>11</b>	Livingston Co. Coordinator – Karen DeWar <ul style="list-style-type: none"><li>• No Report</li></ul>		
<b>12</b>	Monroe Co. Coordinator – Tim Czapranski <ul style="list-style-type: none"><li>• <i>No Report</i></li></ul>		
<b>13</b>	State Council – Mark Philippy <ul style="list-style-type: none"><li>• No Report</li></ul>		
<b>14</b>	Council Meeting 4 p.m. September 16, 2019 at the Livingston Co. Emergency Management Office.		