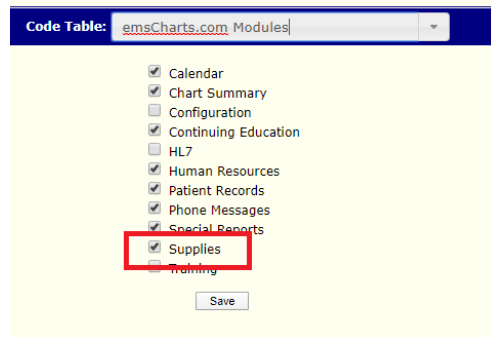


COVID-19 emsCharts PPE Burn Rate Tracking

In order to request PPE through your County EMS Coordinator, you must supply your agency's PPE Burn Rate. emsCharts users can easily track disposable PPE usage burn rate. EVERY emsCharts account has FREE Supply Usage tracking available to them.

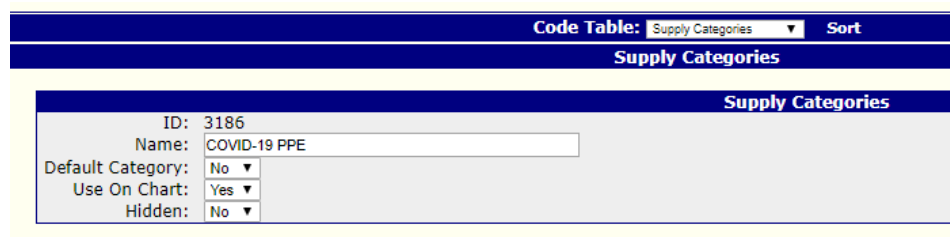
Unlike many of the previous messages from the Region, all of the set up for Supply Usage is done at the Service Level. Although all of the configuration for this is done at the service level, the Region will be attempting to assist in tracking of PPE burn rates. In order for this to be done, it will be important that the Services follow the recommended naming conventions below.

Step 1: Configuration> Code Tables> emsCharts Module> Supplies (Check the box), click save.



The screenshot shows a configuration window titled 'Code Table: emsCharts.com Modules'. It contains a list of modules with checkboxes: Calendar (checked), Chart Summary (checked), Configuration (unchecked), Continuing Education (checked), HL7 (unchecked), Human Resources (checked), Patient Records (checked), Phone Messages (checked), Special Reports (checked), Supplies (checked and highlighted with a red box), and Training (unchecked). A 'Save' button is located at the bottom.

Step 2: Home Page> Supplies > Set-up> Code Tables> Supply Categories> Category> Create: COVID-19 PPE



The screenshot shows the 'Supply Categories' form. At the top, it says 'Code Table: Supply Categories' and 'Sort'. Below that, the form fields are: ID: 3186, Name: COVID-19 PPE, Default Category: No (dropdown), Use On Chart: Yes (dropdown), and Hidden: No (dropdown).

Step 3: From the Supply Set-Up Page, Code Tables> Category> Supplies: *Create*:

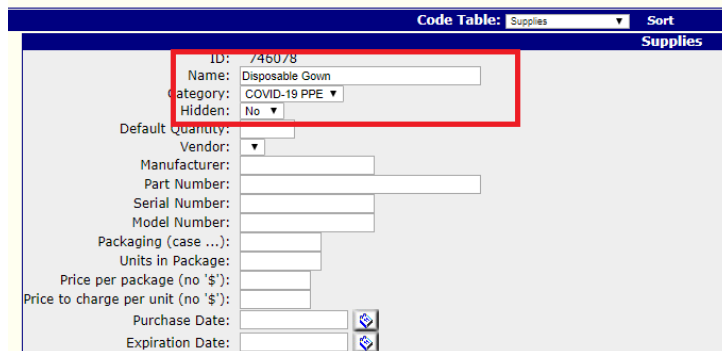
Please note that you only have to populate the first three fields.

- *For each of the above, add to the created category of Disposable PPE*. Repeat this step for each item you wish to add.
- If you have multiple manufacturers / brands based on fit testing and you need to account for such, please use the following naming convention:

Product Size Manufacturer

Example: N95 Dust Small 3M

Example: N95 Duckbill Medium 3M



*Not Applicable (you must build a not applicable since the field is mandatory)

Disposable Gown

Disposable Eye Protection

Gloves Nitrile

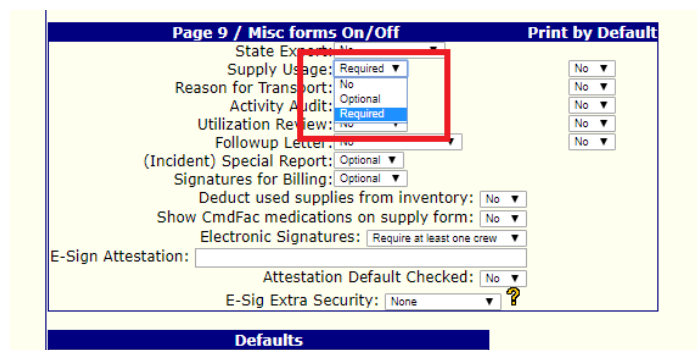
N95 (again, if you are adding additional please use the naming convention **Product Size**

Manufacturer)

Surgical Mask

Surgical Mask with Face Shield

Step 4: Configuration> Chart Tab> Left side track supply usage on page 9, change to required. Click save.



This will now be active on page 9.

COVID-19 PPE		
Name	QTY	Restocked at Receiving
* Not Applicable	<input type="checkbox"/>	<input type="checkbox"/>
Disposable Gown	<input type="checkbox"/>	<input type="checkbox"/>
N95 Mask - Large	<input type="checkbox"/>	<input type="checkbox"/>
N95 Mask - Medium	<input type="checkbox"/>	<input type="checkbox"/>
N95 Mask - Small	<input type="checkbox"/>	<input type="checkbox"/>
Surigical Masks	<input type="checkbox"/>	<input type="checkbox"/>

Print Page 1 Required Times: <i>Completed</i> <input type="checkbox"/> Supplies Used: <i>Required</i> <input type="checkbox"/> Special Reports: <i>None</i> <input type="checkbox"/> Custom Forms:	Miscellaneous Forms <input type="button" value="Attached Files"/> (Number of Attached Files: 0) Signatures <input type="button" value="Sign Chart"/> <input type="button" value="View"/> (Number of Signatures: 0) Print Chart <input type="button" value="Chart"/> <input type="button" value="Forms"/> <input type="button" value="Chart & Forms"/> NEMSIS v3 Status Quality Assurance
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Chart Lock: Before your providers lock their chart, they will click supplies used. This reporting is now being required for ALL charts so for calls where there are Cancelled Calls, No Patient Found, etc, providers should place (1) in the *Not Applicable box, then the provider will be able to lock the chart. Similarly, if a crew is reusing PPE, place a (1) in *Not Applicable.

Despite the field being titled "Restocked at Receiving," providers can NOT restock PPE at our hospitals.

COVID-19 emsCharts PPE Burn Rate Tracking Custom Report Building

Create a new custom report. Please note that some of your screens will look slightly different as the screen shots shown are from the Region.

Step 1: General

PPE Supplies

General
Criteria
Criteria Grouping
Group By
Output
Test

Report Details

Report Title: PPE Supplies

Description:

Output Type: Cross-tabular ▼

Category: Operations ▼

Display Running Count: No ▼

Disable Run: No ▼

Suppress Duplicate Rows: No ▼

Maximum Rows to Display: All Rows or Rows

Security Permissions

	View	Edit
Admin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Medical Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patient Records	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Step 2: Criteria

PPE Supplies

General
Criteria
Criteria Grouping
Group By
Output
Test

Report Criteria

Category	Column	Criteria		
Page 1 - Dispatch Information	Date Dispatched	Prompt		✕
Page 1 - Dispatch Information	Date Dispatched	Prompt		✕
Page 9 - Misc Forms	Supply	Not Blank		✕

New Criteria

Category:

Final Criteria Statement

Date Dispatched (Prompt)
AND Date Dispatched (Prompt)
AND Supply Not Blank

Step 3: Group By

PPE Supplies

General Criteria **Criteria Grouping** **Group By** Output Test

Criteria to group results by

Page:	Page 9 - Misc Forms
Column:	Supply
<input type="button" value="Save"/>	

Final Criteria Statement
Date Dispatched (*Prompt*)
AND Date Dispatched (*Prompt*)
AND Supply Not Blank

Step 4: Output

Note: Your agency can add additional fields here as needed.

PPE Supplies

General Criteria Criteria Grouping Group By **Output** Test

Criteria

Rows:	Category:	Page 9 - Misc Forms	<input type="button" value="Save"/>
	Column:	Supply	
Columns:	Category:	Page 1 - Dispatch Information	<input type="button" value="Cancel"/>
	Column:	Service	