



## Executive Committee Meeting Minutes

Date/Time: June 10, 2024 8:30 AM

Location: Zoom

### Meeting Called to order by Vice Chair Sam Tinelli at 08:31.

- Attendees: S.Tinelli, J. Smith A.Cook, J.Cassin, A.Farney, J.Cushman, K.Dewar
- Absent,
- Excused: T. Czapranski, T. Hutchings, G. Kleuber
- Admin Support: B. Sensenbach

### Current Members

- Sam Tinelli– Council Chair
- Jon Smith – Vice Chair
- Alex Cook – Treasurer
- Jim Cassin – Secretary
- Tim Hutchings – Training & Ed Chair
- Jon Smith – Systems Operations Chair
- Geordie Kleuber – PIER Chair
- Tim Czapranski – Monroe County EMS Coordinator
- Karen Dewar – Livingston County EMS Coordinator
- Aaron Farney – REMAC Representative
- Jeremy Cushman – Regional Medical Director
- Ben Sensenbach – Program Agency

### Committee Business Updates

- Council Chair/Legislative Committee –
  - Email from S. Danz from NYS BEMS if MLREMS would like BEMS to have discussion with URMCO on the possibility of being a Program Agency vendor;
  - Council Officers have been working with UP DPM on a MOU for administrative services to have in place if no contract in place July 1.
  - We may have to consider any changes in delivery of services if there is no Program Agency in place with the RFP Process and NYS BEMS contract;
- Vice Chair/NEG Committee:
  - NEG – has been soliciting for the open seats on the Council, we have received a couple of letters of interest, Committee will review at next meeting and bring forth for the Council July meeting;
- Treasurer/Finance Committee:
  - 3<sup>rd</sup> quarter REMSCO voucher has been submitted, had to make a budget adjustment regarding the cost of the annual audit;

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- Submitting vouchers through the SFS portal has been challenging;
- Will be meeting with our accountant this morning at 10:30, regarding advances from NYS;
- Secretary/Membership Committee:
  - PCR Committee – meeting this afternoon at 2PM;
  - Draft Agenda for June 17, 2024 Special Council hopefully will be sent out by Wednesday, three council members have reached out to me that will not be able to attend the June 17<sup>th</sup> Special meeting, will be reminding remainder of Council members with the agenda to contact me if not able to attend;
  - Once the MOU document with UR DPM is completed, will send out to all Council members to read prior to June 17<sup>th</sup> meeting;
  - Have received to communications regarding the RFP for Program Agency:
    - FDRHPO North Country EMS Program Agency vis email, if they were supposed to receive the RFP, I replied to the email and provided a short summary of the process. This was acknowledged;
    - Central NY EMS – vis cell phone, also inquiring about the RFP, had a discussion about the why and such of the process;
    - Neither Agency gave any indication if they would be submitting a proposal or not;
- Systems Operations Committee:
  - MPI Plan – which has been adopted by Monroe county, but we may need to change the name of the plan to MCI / MPI to reflect requirements of NYS, but the plan otherwise be the same;
  - Monroe County Mutual Aid Plan is back from County legal review, but will need some additional review and work by the Committee;
- Training & Education Committee: No Report.
- PIER Committee: No Report.
- Monroe County EMS Coordinator: No Report
- Livingston County EMS Coordinator: No updates since last Council meeting.
- REMAC Representative: No updates since last Council meeting.
- Regional Medical Director:
  - Since I announced my resignation from SEMAC, I have been contacted that I will need to continue until the vetting process for Dr. Dorset is completed;
- .Program Agency:
  - Had a discussion with Finger Lakes Regions about expanding the Handtevy project;

### **Council Correspondence Updates – None**

**Meeting adjourned at 08:57 AM.**

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**Submitted by:**

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