

# N.E.G. Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>Nominations, Elections, &amp; Governance</b>	<b>Meeting Notes : Dates</b>	<b>02-10-2015</b>
<b>Facilitator</b>	Mark Philippy, Chair	<b>Time</b>	14:00 hrs.
<b>Location</b>	GoToMeeting	<b>Scribe</b>	
<b>Attendees</b>	M. Philippy, R. Allen, J. Cushman, M. Shah, G. Glessner, B. Sensenbach		
	Absent/Excused: G. Williams, W. Arnold, J. Smith		
<b>Key Points Discussed and Action Items</b>			
<b>No.</b>	<b>Topic</b>	<b>Action Item(s) / Discussion</b>	<b>Target Date</b>
<b>1</b>	<ul style="list-style-type: none"> <li>• <b>Meeting day and time</b> – suggest at least a new time of day, since the current meeting time of 2 p.m. falls in the middle of the day which may be difficult for some.</li> </ul>	<ul style="list-style-type: none"> <li>• Consensus to keep meeting time and date as is</li> </ul>	
<b>2</b>	<ul style="list-style-type: none"> <li>• <b>Elections Date</b> – Chairman Allen has asked us to consider moving the Elections meeting to November, and remove the December meeting altogether. There are two issues: <ul style="list-style-type: none"> <li>○ Do we need to have a Nominations meeting separate from Election, since we require 10 days’ notice prior to the <i>election</i> for nominees (Article III, Section 3.02 (c))?</li> <li>○ Do we need to have a separate election date for membership <i>then</i> Officers, since it is <i>possible</i> that a candidate may need election or re-election to Council before being considered for an officer?</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Consensus is to eliminate the December meeting;</li> <li>• <b>Item:</b> will need to draft language to clarify when nominations / candidacy is due to ensure prompt action by the November meeting each year.</li> </ul>	<b>March 1st</b>
<b>3</b>	<ul style="list-style-type: none"> <li>• <b>Attendance</b> – I ask that members of NEG review Article II, Section 2.05 relative Attendance Requirements. We currently have 11 members of Council under review for attendance issues. <ul style="list-style-type: none"> <li>○ Are the requirements appropriate as written?</li> <li>○ Do we need to consider modifying either the time</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Consensus is that current wording is sufficient, particularly in light of elimination of December meeting.</li> </ul>	

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	<p style="text-align: center;">frame (rolling versus calendar 12 months) or the number of missed meetings?</p> <p>Discussion centered around the issues of making quorum, people who hold seats but seldom appear for meetings or engage in committee activities, and the value of using “rolling 12 months” in order to encourage attendance. Rolling calendar keeps people active as there is no hard cut off after which one is “safe.” It is understood and accepted that people are busy, and the kind of people who engage in Council / REMAC activities as volunteers are already working hard to serve the community. However membership in Council/REMAC requires a commitment and the consensus of NEG members present is that if people are interested in serving, they must make the time to attend meetings.</p>		
<p style="text-align: center;"><b>4</b></p>	<ul style="list-style-type: none"> <li>• <b>Open Seats</b> – there are currently four seats open for Council and three for REMAC, including one voting Physician seat.</li> </ul> <p>A letter was sent out to all EMS and Fire agencies via e-mail.</p> <p>Request was made to put the open seats on the MLREMS web site in accordance with Article III Section 3.02 (b) ii.</p> <p>One seat on MLREMS is BLS FR. Dr. Cushman has requested a letter from RFD’s Fire Chief for Lt. Mick Nolte, the RFD EMS Coordinator, to fill that seat (letter is in hand, Lt. Nolte will be added to the ballot for March).</p> <p>Karen Dewar will be forwarding the open seats solicitation letter to Livingston County agencies.</p> <p>There is one interested candidate in the BLS Provider Seat on</p>	<ul style="list-style-type: none"> <li>• <b>Action Item:</b> need to clarify MLREMSC By-Laws Article II, Section 2.03, sub-section (b) Monroe County BLS First Response Representative –             <ul style="list-style-type: none"> <li>○ No one agency may hold both seats.</li> </ul> </li> </ul>	

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	<p>REMAC, Eric Thomas, awaiting formal letter of intent and resume.</p>		
<p style="text-align: center;"><b>5</b></p>	<ul style="list-style-type: none"> <li>• <b>REMAC “By-Laws”</b> – Open discussion relative revisions to the current Policy – Procedure document dated 2009.             <ul style="list-style-type: none"> <li>○ Ensure consistency between MLREMSC By-Laws and REMAC policy statement:</li> <li>○ In areas related to elections and membership obligations;</li> <li>○ In areas related to nomination of candidate members and processes for election.</li> </ul> </li> </ul> <p><u>Items from Dr. Shah:</u></p> <p>Rationalize membership, particularly among voting (Physician) members, to reflect current state of hospital systems in the Region:</p> <ul style="list-style-type: none"> <li>• One representative from each acute care hospital in the Region;</li> <li>• Decide how many “at-large” physician seats are necessary</li> <li>• Ultimate goal is to improve availability of a quorum and improve efficiency of the Committee as a voting body</li> </ul> <p>There was considerable discussion regarding the correct number of seats to ensure adequate representation from stakeholders while ensuring functionality – quorum and attendance being key.</p> <p>Additional discussion regarding a mechanism in the By-Laws document to address attendance issues for hospital representative seats:</p> <ul style="list-style-type: none"> <li>• Failure to meet attendance requirements results in seat being declared open to an at-large physician nominee.</li> </ul>	<p><b>Action Item:</b> Members of the Committee to review on their own the two documents and make recommendations for changes / reorientation.</p> <p><b>Action Item:</b> Mark Philippy to craft language to address Voting Membership roles and make-up.</p> <p><b>Action Item:</b> Mark Philippy to make adjustment to language in appropriate section for review for these sections</p>	<p style="text-align: center;"><b>March 1<sup>st</sup></b></p> <p style="text-align: center;"><b>March 1<sup>st</sup></b></p> <p style="text-align: center;"><b>March 1<sup>st</sup></b></p>

