

MLREMS Training & Education Committee

Meeting Minutes

Subject	Kick Off Meeting.	Meeting Notes : Dates	March 10, 2015	
Facilitator	Eric Rathfelder	Time	1500 - 1600	
Location	UR ED office / Go To Meeting	Scribe	Eric Rathfelder	
Attendees				
	This workgroup's responsibility is: To facilitate training and education initiatives for MLREMS.			
Key Points Discussed and Action Items				
No.	Topic	Action Item(s)	Resources	Target Date
1	Committee Expectations	Committee members attend monthly meeting and become actively engaged in at least one committee project.		
2	Distribution Lists	We will work with the program agency to maintain several distribution lists: <ol style="list-style-type: none"> 1. Active T&E Committee members 2. Information distribution list 3. Agency training/chief officers (could be same as #2) 4. Regional CIC/CLI 		
3	Big Ideas	<ol style="list-style-type: none"> 1. Facilitate communications between various stakeholders (see attached communication diagram). 2. Proactive role vs Reactive role. Ben provided example from QA committee where a knowledge gap was found to exist with provider ability to differentiate between anaphylaxis vs allergic reaction. 3. Consolidation and standardization of training 		

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		<ul style="list-style-type: none"> a. Class schedules b. Materials (Sharon mentioned upcoming educational materials that will be coming from the state about spinal immobilization, CPAP and blood transfusions) 		
4	Projects	<p>Individual projects the committee is considering</p> <ul style="list-style-type: none"> 1. CME Matrix <ul style="list-style-type: none"> a. Modify, obtain backing from MLREMS/REMAC, and distribute standardized CME credits for common classes and trainings. 2. Contact list for CIC/CLI and others who assist in EMS training to establish two-way communication on T&E topics. 3. Solicit feedback and provide such to regional faculty for CIU agenda. 4. Update MLREMS calendar with all “alphabet” classes and other trainings being offered by regional agencies. 5. Development of BLS preceptor program. 6. Collaborative stroke training with regional stroke centers. 		
5	Open Forum	<p>Just culture class @ HVA has 32 people enrolled. NAEMSE II class being offered at HVA in April.</p>		
6	Meeting Adjourned	Meeting complete - 1600		
7	Attachments	<ul style="list-style-type: none"> 1. Communications matrix 2. Meeting agenda 		

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