

# MLREMSC Executive Meeting

## Meeting Minutes

Subject	MLREMSC Executive				Meeting Notes : Date				June 13, 2016			
Facilitator	Reg Allen, Chair				Time				8:31 am ended at 9:06 am			
Location	GoToMeeting				Scribe				Tim Frost, Secretary			
Members Attendance:	7-15	8-15	9-15	10-15	11-15	12-15	01-16	02-16	03-16	04-16	05-16	06-16
Allen, Reg	P	P	P	P	P	P	P	P	P	E	C	P
Bailey, Donna	P	E	P	P	P	P	P	P	P	P	A	P
Bonfiglio, Tom	-	-	-	-	-	-	P	P	E	P	N	P
Coyle, Tom	P	P	P	E	E	P	P	E	P	P	C	A
Cushman, Jeremy	P	E	P	E	P	E	P	P	P	P	E	P
Czapranski, Tim	P	A	A	E	P	A	A	E	A	A	L	A
Dewar, Karen	P	P	P	P	P	P	P	P	P	P	L	P
Frost, Tim	P	P	P	P	P	P	P	P	P	P	E	P
Hoskins, Mike	P	P	P	P	E	P	P	P	P	P	D	P
Murray, Elizabeth	P	P	P	E	A	E	A	E	A	A	*	A
Philippy, Mark	P	E	P	P	P	P	P	P	E	P	*	P
Rathfelder, Eric	P	E	P	P	P	P	P	E	P	P	*	P
Sensenbach, Ben	P	P	P	P	P	P	P	P	P	P	*	P
Key Points Discussed and Action Items												
No.	Topic							Action Item(s)		Target Date		
1.	Chair Report – R. Allen - Excused <ul style="list-style-type: none"> <li>• Continuity Guides – Exec. Team Members               <ul style="list-style-type: none"> <li>○ If you have not sent yours in, please send to me.</li> </ul> </li> <li>• We need to work on goal #1 for 2016. – Gap analysis, looking for a person to take lead on this.</li> </ul>											

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	<ul style="list-style-type: none"><li>• Meeting Frequency for Exec?<ul style="list-style-type: none"><li>○ Discussion<ul style="list-style-type: none"><li>▪ The consensus of the group was to hold the Executive Committee meeting on the off months of MLREMS. Please keep the on months available as needed.</li><li>▪ Next meeting will be August 8<sup>th</sup> 2016</li></ul></li></ul></li> <li>• 2016 MLREMS Goals<ul style="list-style-type: none"><li>1 – Creation of a provider safety TAG<ul style="list-style-type: none"><li>Q1 Perform a GAP Analysis</li><li>Q2 – Q4 Fill the GAP</li></ul></li><li>2 – Create a Financial Plan under the following conditions:<ul style="list-style-type: none"><li>a) Continued long term existence of MLREMS</li><li>b) Investment Opportunities</li><li>c) Pursue Grant Initiatives</li></ul></li></ul></li> <li>• NYS Dates to Remember<ul style="list-style-type: none"><li>SEMAC and SEMSCO Meetings</li><li>September 13-14, 2016</li><li>January 10-11, 2017</li></ul></li> <li>Vital Signs Conference</li><li>Syracuse October 13-16, 2016</li></ul>		
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2.	<p><u>Vice Chair</u> – T. Coyle</p> <ul style="list-style-type: none"> <li>• Background checks –</li> </ul>		
3.	<p><u>Secretary</u> – T. Frost</p> <ul style="list-style-type: none"> <li>• Motion to Approve April Meeting Minutes               <ul style="list-style-type: none"> <li>○ Made by Cushman / Dewar 2<sup>nd</sup> by / Motion Passes</li> </ul> </li> <li>• No report</li> </ul>		
4.	<p><u>Treasurer</u> – M. Hoskins</p> <ul style="list-style-type: none"> <li>• Financials sent out</li> <li>• Ben Sensenbach is working with U of R on obtaining invoices for us (yes, I know that sounds odd). Since the new contract, we haven't received any invoices for the Program Agency. However, the vouchering process and reimbursement from DOH is going swimmingly.               <ul style="list-style-type: none"> <li>○ As of this phone call we have received all three invoices from the Uof R.</li> </ul> </li> <li>• EMS Week 2016 breakdown:               <ul style="list-style-type: none"> <li>○ \$1250 in donations from hospitals</li> <li>○ -\$1,600 in food – 1250 out of donations and the remainder is out of savings</li> <li>○ -\$683.05 in awards</li> <li>○ -\$1,033.05</li> </ul> </li> <li>• Spoke with Tom in System Ops regarding Cuylerville. He advised there has been no action, but recommended to keep CON account open.</li> </ul>		
	<b>System Medical Director &amp; Program Agency</b>		
5.	<p><u>System Medical Director</u> – Dr. J. Cushman</p> <ul style="list-style-type: none"> <li>• Closing out the Program Agency Budget year – slightly overspent and backstopped by the Division</li> <li>• Just Culture Training scheduled for the fall</li> <li>• Collaborative Protocols deployment being worked on</li> </ul>		

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	<ul style="list-style-type: none"><li>• Many BLSFR agencies required to update their agency code = increased support to BLSFR agencies from the office</li></ul>		
6.	<p><u>Program Agency</u> – B. Sensenbach</p> <ul style="list-style-type: none"><li>• See Dr. Cushman’s Report</li><li>• Advisory sent out about patient handoffs with VOD<ul style="list-style-type: none"><li>○ This content needs to be “talked-up”</li></ul></li></ul>		

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<b>County and New York State Representatives</b>			
<b>7.</b>	Livingston County Coordinator – K. Dewar <ul style="list-style-type: none"> <li>▪ Communications center upgrade is on target</li> <li>▪ Livingston County Sherriff Dispatch policy is now in effect</li> <li>▪ Livingston County Course Sponsor is up for renewal</li> </ul>		
<b>8.</b>	Monroe County Coordinator – T. Czapranski - ABSENT <ul style="list-style-type: none"> <li>• No Report</li> </ul>		
<b>9.</b>	REMAC –Dr. Murray - ABSENT <ul style="list-style-type: none"> <li>• No Report</li> <li>• Cushman - Protocol &amp; Policy is busy / Patient safety busy with referrals / pharmacy – responses received from two about the Security Act</li> </ul>		
<b>10.</b>	NYS EMS Council – M. Philippy <ul style="list-style-type: none"> <li>• Report Attached</li> </ul>		
<b>Committee Chairperson Reports</b>			
<b>11.</b>	System Operations – T. Bonfiglio <ul style="list-style-type: none"> <li>• Meeting last week                             <ul style="list-style-type: none"> <li>○ Looked at mutual aid plan</li> <li>○ Draft letter for Reg to review</li> </ul> </li> </ul>		
<b>12.</b>	NEG – M. Philippy <ul style="list-style-type: none"> <li>• Open Seats - Jason Bortle is no longer eligible for the 2nd Battalion Transport seat as he is not longer with Greece Ambulance. In accordance with By-Laws the seat is now vacant.                             <ul style="list-style-type: none"> <li>○ Livingston County Transport seat still open</li> <li>○ Healthcare Provider seat still open (one of three).</li> </ul> </li> <li>• By-Laws Revision Project still progressing, update due with next meeting on June 14th.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Ethics/Conduct Policy Project still progressing, awaiting discussion on salient points made at last meeting. Still targeting July for Public Comment.</li> </ul>		
<b>13.</b>	PIER – D. Bailey <ul style="list-style-type: none"> <li>▪ Post Event Report Attached – EMS Week Kick Off</li> <li>▪ Reg – great work PIER committee preparing for and executing the EMS Week kick off event!!</li> </ul>		
<b>14.</b>	Training & Education – E. Rathfelder <ul style="list-style-type: none"> <li>▪ CIU - October 1st. Details forthcoming.</li> <li>▪ Looking at interest and feasibility of hosting an original CLI course.</li> </ul>		
<b>15.</b>	Other Business <ul style="list-style-type: none"> <li>• None</li> </ul>		
<b>16.</b>	Next Meeting(s) <ul style="list-style-type: none"> <li>• July 11<sup>th</sup> – Cancelled unless necessary</li> <li>• August 8<sup>th</sup></li> <li>• September 12<sup>th</sup></li> </ul>		
<b>17.</b>	Adjournment		

**PIER Committee Meeting Minutes**  
**June 8, 2016**

Attendees: Donna Bailey, Deb Curran, George Glessner, Geordie Klueber, Ben Sensenbach, Mindy Johnston

1. Welcome
2. Clarifications or corrections to previous meeting minutes
3. Action Items Review
4. 2016 Awards Ceremony
  - a. What went well?
    - i. Believed to be largest audience yet for ceremony
    - ii. Good capstone to event
    - iii. Bob Lonsberry was great MC
  - b. What can we do better?
    - i. Staging area for pictures
    - ii. Room availability (Large group was using room for exam, Nicole stated the use was not reserved on computer. Per Mindy, Tim Czapranski has already reserved the rooms for us for 2017.)
5. 2016 EMS Week Kickoff Event, May 15
  - a. Create surveys?
    - i. Committee felt we already knew what went well and what we need to make improvements to from comments already received and our own observations. Do not feel the need to put forth the time and effort to create a survey.
  - b. Budget

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- i. Donna asked Mike Hoskins about where we ended up with the budget, he was going to pull that info together. From what info she currently has, we fell considerably under budget from prior years. The donations help significantly.
  - c. Thank you letters
    - i. To be sent to MCC, Bruster's Ice Cream, North Coast Catering, Bob Lonsberry, Instructors, Joseph Robach, Tim Czapranski for Cheryl Dinalfo, Northern Star anyone else?
  - d. Does food need to arrive earlier?
  - e. Pre-plan for distribution of leftovers
  - f. Need to sign up for clean up
  - g. Need to create a program. Creates consistency for schedule of events and a "take away" for award winners and others..
6. Workshops
- a. What went well?
    - i. Scout First Aid was well received, very positive experience for both kids and parents
      - 1. Will they need more space next year?
      - 2. Should we provide refreshments/snacks in room for them?
      - 3. Mostly the workshops never offered before were the most well attended (i.e., HIT for EMS, Fit Responder)
      - 4. "Fun" sessions
  - b. What can we do better?



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- i. Build in time between workshops and make sure people know there are refreshments and snacks available.
  - ii. Instructors complaining they did not have enough time for their sessions. Offer 3 longer offerings instead of 6 shorter ones?
  - iii. Get MLREMS Training & Education Committee involved
  - iv. Brainstorm theme and workshops in Fall for following year
    - 1. Need to be careful because we don't want to duplicate what STEP may be offering
    - 2. We won't know what ACEP's theme is until well into the year of the event
    - 3. It's difficult to come up with "new" content for EMS providers. We seem to keep offering the same stuff over and over.
  - v. Offer to scout parents who stay with their child, to attend workshops we are holding for EMS providers.
- c. What else?
- i. No pictures received yet from LaShay
  - ii. Geordie will send Mindy what he has from LaShay for the post-workshop slideshow
  - iii. Need to create a "post writeup" to highlight winners and leverage success

**7. Next meeting : Wednesday, August 10, 8:30 a.m. via GoToMeeting (NO JULY MEETING)**

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeeting.com/join/386386125>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 386-386-125

**PIER Committee Meeting Minutes  
June 8, 2016**

**Action Items**

<b>Who</b>	<b>What</b>	<b>By When</b>	<b>Status</b>	<b>Outcome</b>
Geordie	Sent pics from LaShay to Mindy	6/17		
Donna	Create "post writeup"	6/17		
LaShay	Send pics to Mindy	6/30		
Donna	Email Eric Rathfelder regarding getting Trng & Ed Committee involved	6/17		
Donna	Create thank you letters	6/24		

## Report on the State Emergency Medical Services Council Meetings of May, 2016

Prepared by Mark Philippy, MLREMS Council representative to SEMSCO  
May 26, 2016

### Education and Training Committee:

- The Regional Faculty Program is still in development, there is no news.
- NAEMSE Clinical Instructor Coordinator and Clinical Lab Instructor course bridge to the New York State CIC/CLI can now be done via a Moodle on-line system.
- Year to date course completion statistics:
  - EMT 3,560, with 89.41% completion
  - Paramedic 558, 88.61% completion
- State EMS exams will be edited with 250 new questions for BLS and ALS Exams. There was an issue with some tests being lost or stolen, and therefore an effort is being made to update the exams expeditiously.
- The deadline for implementing new testing procedures previously outlined by BEMSAT is August 1<sup>st</sup> for all Regions – check the Google Docs site for updates.
- A motion was forwarded to SEMSCO and approved there to change the policy regarding expired CICs recertification requirements. As approved, the new policy states that if your CIC certification has been expired for more than two years, you must be actively practicing with an EMS agency to be reinstated.
- Discussion, prompted by an item brought up at the SEMAC Medical Standards meeting, regarding the continued role of EMT – Critical Care (EMT-CC or AEMT-3) in New York. In essence, does New York State wish to continue supporting the EMT-CC level, particularly in light of our course toward standardizing with national curricula?
  - There was considerable discussion regarding the practical issues facing EMT-CC systems in areas such as northern NYS, where providers do not have access to Paramedic training programs, and some areas elsewhere (such as Long Island) where EMT-CC still make up a sizeable portion of the Advanced Life Support.
  - A Technical Advisory Group will be formed to review options including the current EMT-CC curriculum, with a number of areas of investigation, including but not limited to:
    - Analyze the differences between EMT-P and EMT-CC scope of practice to determine what changes really need to be made to bring CC up to Paramedic level.
    - Revising the EMT-CC curriculum to conform with national AEMT standards (what we would consider an “Intermediate” EMT) but maintaining additional scope of practice;
    - Removing the EMT-CC level by attrition, and working to bridge the knowledge and practice gaps for those wishing to continue practice as Paramedics, through distance learning or other alternatives.
    - Are interoperability considerations, one of the principal forces behind the move toward conforming to national standards, sufficient to remove the EMT-CC altogether.
- There was discussion, and confirmation by BEMSAT Director Burns, regarding specialty course sponsors’ ability to charge *more* for a class than the \$15 mandatory fee. Tuition above the \$15 is permissible.

### Systems Committee:

- Review of the appeal by Mercy EMS of the Wyoming-Erie REMSCo decision to deny expanded operating authority in the Village of Springfield and Town of Concord. Motion forwarded to SEMSCO and approved there to overturn the REMSCo's decision and permit the expansion of CON/Operating Authority by Mercy EMS.
  - Of note, this decision hinged on the fact that the WEREMS Council did not discuss the application on the record, and there no discussion made public as to what reasoning the Council used for reaching their decision.
  - Additionally, there seems to be a functional misunderstanding of the expectations spelled out in Bureau Policy Statement 06-06 in terms of who is required to determine whether "reallocation of existing resources" could have mitigated the issue of need.
  - The record shows that the attorneys involved, both the hearing officer and the Administrative Law Judge appointed by the Department of Health, concluded that the issue of need *was* established.
  - Also of note, because there were a number of factors that I was not fully conversant with, including the competing claims of Mercy EMS and Twin City Ambulance regarding the content of the public hearing record and the Policy 06-06, and prior precedent mentioned at the SEMSCO meeting by the Systems Chair, I elected to abstain in my vote on this matter.
- There is a draft update for the Transfer of Operating Authority process being worked on in Committee. It will be sent out to the Regions for review shortly.

### Safety Committee:

- Attached revisions to 10 NYCRR Part 800.22 regarding ambulance design and construction specifications – in light of the expiration of the federal KKK series ambulance standards, and to comport with CAAS and NFPA standards. Revisions were approved at SEMSCO and sent to the Legislative Committee, and then to the State Legislature, for deliberation and formation of a Bill.
- Review of the BEMSAT Policy on emergency response is ongoing, with some significant effort to reduce the current Policy from seven pages to two or three. This will rest heavily on existing EVOC and CEVO training standards, rather than spelling out requirements in the Policy, and will be more stringent than New York State Vehicle and Traffic Law, particularly in the area of such things as stopping at red traffic lights/stop signs, posted speed limits, etc.
- Discussion regarding provider safety and education relative violence in the workplace. A TAG may be formed to further explore the need for training and potentially policy with respect to EMS providers dealing with violent encounters. There is also an opportunity to further discuss safety in general, beyond the typical concerns of motor vehicle collisions or fire incidents.
  - One area that was of particular concern and was discussed at SEMSCO was the need to change how EMT students are being prompted when entering practical testing stations. The idea of "BSI – Scene Safe" is counterproductive, and reinforces the wrong mindset.
  - It was suggested that BEMSAT integrate unsafe scenes into the testing scenarios, or add unsafe elements to a station, to keep students thinking about safety.
- Of note, I was nominated by the current Chair to succeed him as Chair of this Committee. This is pending decision of the Council Chair.

#### Legislative Committee:

- A motion was presented and passed at SEMSCO to send a letter to the State Legislature expressing our disapproval of a measure to change the Vehicle and Traffic Law to remove the requirement for helmets to be worn by motorcyclists.
- Revisions to Part 800.5 regarding requirements for Advanced Life Support systems has been sent to the Legislature, including the change requiring ALS systems to carry certain controlled substances.

#### Bureau of EMS and Trauma Report:

- Director Burns requested as has been mentioned at MLREMS meetings by Ben Sensenbach that agencies establish a generic or administrative e-mail address that is monitored by someone at the agency. This will enable the Bureau to send out updates and inquiries, without the concern that the turnover of administrative/management staff at an agency will leave an old e-mail address ineffective.
- A survey has been sent out by the State Medicaid services and by BEMSAT regarding reimbursement costs – in particular, Director Burns is attempting to gather data with respect to whether current Medicaid reimbursements are covering true ambulance transport costs. She urges agency leaders to complete these surveys, so that the Bureau can advocate for changes in Medicaid reimbursement.
- The EMS-C program committee needs additional Physicians from a variety of disciplines to fill vacant seats. Check the Bureau web site or EMS-C program site for details.
- As BLS Protocols are being revised they are being adapted to the flow-chart method
  - A question was asked if this was going to be a complete revision, and Director Burns said no, it will be done piecemeal as Protocols are updated, changed, or added.

#### Medical Standards & SEMAC:

- As placeholders, since I am certain Dr. Cushman will want to elaborate:
  - REMO Collaborative Protocols were approved at all three levels (committee, SEMAC, and SEMSCO).
  - Likewise, removal of all vestiges of any reference to MAST in the BLS Protocols.
  - Addition of recommending a “pelvic stabilization device” be used where MAST was previously placed in Protocol T5.
  - Discussion continues at the STAC regarding revising the use of hyperventilation in head trauma protocol.